

To assist in making a decision about pursuing this program, the following is a general overview of the physical requirements, working conditions and job duties of a Phlebotomist and a Patient Care Technician.

Phlebotomist

Often the only part of the lab staff that a patient sees, a Phlebotomist is responsible for the collection and processing of blood and other specimens for the purpose of testing and analysis. They must possess the skills necessary to obtain blood specimens from patients of all ages. They also need to ensure the blood is taken correctly; if specimens are harmed during collection, the test results may be unobtainable. Once the blood is taken, they are also required to work various shifts to provide 24-hour coverage, including early morning, day, evening and night-shifts. Shifts may include holidays and weekends. Some facilities strongly recommend the phlebotomist pass the American Society for Clinical Pathology (ASCP) registry exam for phlebotomy technicians.

Phlebotomists are expected to have the ability to:

- Regularly talk and hear, sometimes via telephone
- Regularly stand and/or walk up to one hour at a time or up to seven hours per shift
- Regularly possess finger dexterity
- Regularly use high degree of hand-eye coordination to manipulate Vacutainer System, while simultaneously maintaining stabilization of needle site on patient
- Regularly express or exchange ideas by means of spoken word with patients, physicians and other medical personnel on a frequent basis
- Regularly communicate effectively via speech reading and writing
- Routinely prioritize multiple work tasks
- Frequently lift up to 10 pounds, occasionally lift and/or move up to 20 pounds
- Frequently bend or stoop
- Occasionally required to sit, kneel, squat, push and pull

Source: www.ptcb.org and local job descriptions

Patient Care Technician

The Patient Care Technician is responsible to assist nursing personnel in providing patient care in their assigned area. They have knowledge of and utilize appropriate age-related patient care protocols relating to the physical and psychological needs of patients. Duties include but are not limited to: answering call lights, giving care to patients (including baths, oral care and personal hygiene), pass nourishments and water, take and record vital signs, reposition patients and transport patients. Patient Care Technicians may be required to work various shifts to provide 24-hour coverage, including early morning, day, evening and night shifts. Shifts may include holidays and weekends.

Patient Care Technicians are expected to have the ability to:

- Regularly talk and hear
- Regularly stand and/or walk up to two hours at a time or up to six hours per shift
- Regularly express or exchange ideas by means of spoken word and receive detailed information through oral communication on a frequent basis
- Regularly concentrate on work tasks amidst distractions
- Regularly communicate effectively via speech, reading and writing
- Frequently lift up to 25 pounds, occasionally lift and/or move up to 50 pounds
- Frequently reach with hands and arms
- Occasionally required to sit, bend, stoop, kneel, crouch, push and pull

Source: local job descriptions

Background Check & Drug Screen Disclosure Statement

1. I understand and acknowledge, as a requirement for my desired program, I must successfully pass a drug screening, criminal background check, or both, at my own expense by the date given to me by Southeast Tech.
2. I understand failure to pass the drug screening, background check, or both, by this date may result in my immediate termination from the program.
3. I understand the results of a drug screening, criminal background check or both may affect my eligibility to continue in the program. Furthermore, I understand that the results of a drug screening, background check, or both, may also affect my eligibility to attend a clinical or internship site and/or my eligibility to take specific courses in my program.
4. I understand the results of a drug screening, criminal background check, or both, may affect my eligibility to take a board/certification exam or gain employment in my desired program career field.
5. I understand any incident reported on my criminal background check may require additional expense and documentation submission for certification exam approval prior to the start of core program courses.

By signing below, I acknowledge I have read the above information and understand the general physical requirements, working conditions and job duties typically associated with Phlebotomists and Patient Care Technicians. I understand that this information is general in nature and actual conditions and job duties may vary.

Name _____

Signature _____ Date _____