

SCHOOL BOARD MEETING

Wednesday, March 3, 2021

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, March 3, 2021 at 4:00 p.m. in the Instructional Planning Center, 201 East 38th Street. Sioux Falls, South Dakota, with the following members present: Nan Baker, Kate Parker, Vice President Carly R. Reiter, Todd Thaelke, President Cynthia Mickelson. Absent: None.

Action ST00529

A motion was made by Todd Thaelke and seconded by Kate Parker, five (5) votes "yes" on roll call **approving the minutes of a meeting** held on February 3, 2021 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00530

A motion was made by Carly R. Reiter and seconded by Kate Parker, five (5) votes "yes" on roll call, **approving the agenda** as presented.

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President Mickelson asked about any conflicts of interest. None were brought forward.

Action ST00531

A motion was made by Kate Parker and seconded by Todd Thaelke, five (5) votes "yes" on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications**, as follows:

A1. **Disposal of School District Property**

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	Access Point	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
b.	Wit Analyzer	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
c	2 - Sirecust 732 Test Eq	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003

A1. Disposal of School District Property (continued)

d.	10 - keyboards	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
e.	3 – Vcrs	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
f.	7 – CRT Monitors	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
g.	5 – Monitors	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
h.	2 – Laser Printers	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
i.	Medical Packaging Box/Processor	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
j.	Autopack UDD	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
k.	Circuit Analysis Machine	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
l.	3 – Computer/Desktop	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
m.	2 – CRT TVs	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
n.	Cardiolab AMP	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
o.	Baloon Pump Simulator	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
p.	Video Adapter	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
q.	Body Temp Warmer	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
r.	Humidifier	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
s.	3 – Cart for Biomed Equ	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
t.	UPS	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
u.	Plumonex Exon System	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003

A1. Disposal of School District Property (continued)

v.	Cardiac Trigger Monitor	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
w.	Millenium Cat Scan Table	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
x.	Survey meter	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
y.	Centrafuge	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
z.	Nuclear Charger	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
aa.	Survey Meter	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
bb.	DTE Generator	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
cc.	Siredoc Printing Unit	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
dd.	Cardiac Stimulator	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
ee.	GE Power Box	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
ff.	2 - Sharps Sheild	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
gg.	2 – Biomedical Systems Atomlab 100	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
hh.	Datascope Passport	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
ii.	Capintec Radioisotope Calibrator	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
jj.	3 - Survey Meter Counter	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
kk.	Spectech ST360 Counter	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
ll.	3 – Biodex Magnify/Protection Sheild	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
mm.	Absorber Set	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003

A1. Disposal of School District Property (continued)

nn.	Ratheon Medical Steel Table	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
oo.	6 – Lead Vests	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
pp.	Konica Qx-70 Film Processor	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
qq.	SRX 101 A Film Processor	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
rr.	2 – Lead Shields	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
ss.	Datascope System 90T	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
tt.	Vanguard Film Processor/Accuimage	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
uu.	Chem Processing Unit	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
vv.	Cvis Insight VCR Machine	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
ww.	Tagarno 35	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
xx.	Tagarno 35	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
yy.	Ultrasim Dopler Machine	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
zz.	Toshiba Xray Model CDC-10E	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003
aaa.	2 - MX43S Xray Machine	Southeast	Ruby Castardo Pam Boyd Michelle Osborn	0.00	2021-ST0003

B. Approving the **Consolidated Report of Trust and Agency Funds** of March 3, 2021 and stating for the record that as of January 31, 2021 receipts total \$29,750,833.90 and disbursements total \$21,739,984.55 (see MRF #ST396)

C. Approving the **Vice President of Finance and Operation's Report** of March 3, 2021 in accordance with the SDCL §13-8-35 (see MRF #ST397) and directing that detailed statement of receipts and balances on hand, as of January 31, 2021, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. Accepting the **Southeast Tech Personnel Report**, as follows:

D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Date</u>
Employment Contract, full-time		
Danielson, Jacque	12 Month, Assoc Registrar	03-12-21
Federal Work Study, part-time		
Dummer, Caitlyn	Scarborough Ctr	03-05-21
Instructor, full-time		
Castardo, Ruby	206 Day, Surgical Tech	07-31-21
Instructor, Adjunct, part-time		
Batula, Danijela	CNA	11-03-20
Hodgen, Max	General Ed/Math	11-11-19
Student Help, part-time		
Dummer, Caitlyn	Scarborough Ctr	03-05-21
Fish, Destinee	Tutor Svcs	03-05-20
Menholt, Jade	Bookstore	02-05-21
Nuss, Jackie	Tutor Svcs	11-18-20
Schilling, Makayla	Tutor Svcs	10-14-20

D2. **Involuntary Employment Termination**

Employment Contract, full-time		
Durham, Kara	Scarborough Ctr	01-25-21
Other Help, part-time		
Coston, Regina	Food Service	01-13-21
Frantz, Amber	Food Service	02-24-21
Leeper, Nathan	Food Service	02-03-21
Woods, Shannon	Food Service	01-12-21

D3. **Change of Status**

<u>Name</u>	<u>Location/Position</u>	<u>From</u>	<u>To</u>
Employment Contract, 184 Day, full-time, non-exempt, per hour			
Beck, Kayla	Scarborough Ctr, Program Asst	Program Asst, Part-time, \$11.00 per hour	Program Asst, 184 Day, 1.0 FTE, Level Y, Step 2, \$12.51 per hour

D4. **Salary Change**

<u>Name</u>	<u>Location/ Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
Instructor, Lane Change, 206 Day, full-time, per annual				
Dvanajscak, Amanda	Nursing Pgm, Fr: Lane7, Step7, To: Lane8, Step7	07-01-20	\$65,275.00	\$67,380.00
Other Help, part-time, per hour				
Toering, Rose	Tutor/Math	03-14-21	\$12.00	\$13.00

D5. **Employment Recommendations**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Instructor, 2021 Spring Adjunct Budget, lump sum			
Adamson, Heather	Gen Ed	01-11-21	\$2,520.00
Allenstein, Keith	Law Enforcement	01-11-21	2,670.00
Baker, Shelly	Business Admin	01-11-21	9,216.00
Barrow, Nathan	Gen Ed	01-11-21	10,080.00
Bartell Nowak, Kate	Business Admin	01-11-21	5,340.00
Bennett, Elizabeth	CIS	01-11-21	2,520.00
Bloemendaal, Benjamin	Architectural Tech	01-11-21	2,325.00
Blok, Kelly	CIS	01-11-21	2,520.00
Borgen, Cory	Horticulture Tech	01-11-21	2,325.00
Brynjulson, Austin	Land Survey Sciences	01-11-21	2,520.00
Byall, Jennifer	Gen Ed	01-11-21	7,560.00
Carlson, Rebecca	Dental Assisting	01-11-21	4,650.00
Cermak, Audree	Veterinary Tech	01-11-21	10,850.00
Christianson, Jena	Gen Ed	01-11-21	2,520.00
Davis, Chris	Accounting	01-11-21	6,720.00
Davis, Dana	Collision, Repair, Refinish	01-11-21	3,875.00
Duncan, Robin	Gen Ed	01-11-21	2,670.00
Ekstrum, Jacqueline	Health Core	01-11-21	7,120.00
Erdman, Corliss	Health Core	01-11-21	7,650.50
Erickson, Tami	CIS	01-11-21	2,520.00
Eubanks, Katelyn	CIS	01-11-21	5,425.00
Farley, Sandra	Veterinary Tech	01-11-21	1,550.00
Freitag, Crystal	Medical Coding	01-11-21	2,520.00
French, Thomas	Electronics Tech	01-11-21	10,047.00
Guggisberg-Coners, Heidi	Gen Ed	01-11-21	5,340.00
Gustafson, Nicholas	Business Admin	01-11-21	5,040.00
Hanson, Mylynn	Health Core	01-11-21	2,520.00
Hattum, Dan	Gen Ed	01-11-21	2,520.00
Haynes, Matthew	Construction Mgmt	01-11-21	4,650.00
Heckenlaible, Justin	CIS	01-11-21	2,520.00
Hendrickson, Lanette	Early Childhood	01-11-21	1,550.00
Heppler, Jeffrey	Horticulture Tech	01-11-21	3,598.00

Horan, Steven	Accounting	01-11-21	10,080.00
Hoyt, Jodi	Business Admin	01-11-21	2,520.00

D5. **Employment Recommendations** (continued)**Instructor, 2021 Spring Adjunct Budget, lump sum** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Hunking, Debra	Gen Ed	01-11-21	\$2,520.00
Jing, Weizhong	CIS	01-11-21	10,080.00
Johnson, Jarrod	HVAC	01-11-21	3,875.00
Jones, Suzanne	Early Childhood	01-11-21	2,520.00
Judeh, Huda	CIS	01-11-21	10,080.00
Kapusta, Thomas	Business Admin	01-11-21	2,670.00
Kassing, Elizabeth	CAD	01-11-21	2,325.00
Kibbe, Andrew	Health Core	01-11-21	5,880.00
Kiecksee, William	CIS & Accounting	01-11-21	15,120.00
Klessen, Rosemary	Media Design	01-11-21	4,650.00
Kreckel, Darrell	CIS	01-11-21	5,040.00
Larsen, Daniel	CIS	01-11-21	3,100.00
Larsen, Kristin	Gen Ed	01-11-21	2,520.00
Lease, Sara	Nursing	03-29-21	2,520.00
LeLoux, Loretta	Early Childhood	01-11-21	2,520.00
Lindell, Mark	Gen Ed	01-11-21	7,560.00
Lothrop, LeAnn	CIS	01-11-21	5,040.00
McGee, Patricia	Business Admin	01-11-21	5,040.00
McManus, Stacy	Business Admin	01-11-21	5,040.00
Mekelburg, Erin	CIS & Marketing	01-11-21	7,560.00
Melroe, Shelby	Gen Ed	01-11-21	7,560.00
Merritt, Jason	Automotive Tech	01-11-21	4,650.00
Monger, Jacob	DMP	01-11-21	4,650.00
Morris, Brandon	CIS	01-11-21	5,040.00
Nankivil, Ashley	Medical Coding	01-11-21	4,650.00
Nowak, Deborah	CIS & Business Admin	01-11-21	3,360.00
Pastrano, Xavier	Gen Ed	01-11-21	2,520.00
Pepper, Merrel	CIS	01-11-21	6,720.00
Perkins-Hicks, Debra	Health Core	01-11-21	11,570.00
Peters, Dennis	Business Admin	01-11-21	2,670.00
Pierce, Steven	DMP	01-11-21	3,360.00
Prouty, Terry	Automotive Tec	03-08-21	3,875.00
Rahm, Becky	Gen Ed	01-11-21	2,520.00
Rose, Jean	Business Admin	01-11-21	2,520.00
Saeger, Amanda	HCOS	01-11-21	8,900.00
Sanders, Stacy	Gen Ed	01-11-21	12,600.00
Schaffer, Kenneth	CIS	01-11-21	3,100.00
Schlepp, Jeffrey	Architecture Tech	01-11-21	3,072.00
Schneider, Nicholas	DMP & Communications	01-11-21	6,200.00
Schoenfelder, Tonya	Law Enforcement	01-11-21	4,096.00
Simkins, Brittany	Dental Assisting	01-11-21	775.00
Stueven, Rebecca	Health Core	01-11-21	2,325.00
Talcott, Roberta	Marketing	01-11-21	2,520.00

Action ST00531, continued			March 3, 2021
Torres-Bravo, Raymundo	Gen Ed	01-11-21	5,040.00
VanConant, Trevor	CAD	01-11-21	3,100.00
VanOverbeke, Jeffrey	Gen Ed	01-11-21	2,520.00

D5. **Employment Recommendations** (continued)

Instructor, 2021 Spring Adjunct Budget, lump sum (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Velasquez, Rene	Law Enforcement	01-11-21	\$2,048.00
Vuong, Tylon	Gen Ed	01-11-21	2,520.00
Wadhwa, Anju	CIS	01-11-21	5,040.00
Wagaman, Chelsea	Medical Assisting	01-11-21	3,100.00
Wain, Keith	Gen Ed	01-11-21	5,040.00
Weber, Jessica	Pharmacy Tech	01-11-21	3,080.00
Weihe, Kimberly	Marketing	01-11-21	2,520.00
Wellnitz, Kristin	Gen Ed	01-11-21	5,040.00
Wendell, John	Collision, Repair, Refinish	01-11-21	2,048.00
Williams, Brian	Marketing	01-11-21	5,040.00
Willuweit, Bernadette	CPR	01-11-21	2,230.00
Windish, Aubrey	Gen Ed	01-11-21	2,520.00
Wolff, Dana	Business Admin	01-11-21	5,040.00

Instructor, Clinical Instructor, part-time, per hour

Evans, Carol	Surgical Tech	02-26-21	\$35.00
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Instructor, Non-Clinical Instructor, Other Activity, part-time, per hour

Sittig, Ryan	Health Core/EMT	02-18-21	\$32.00/\$24.00
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Instructor, Other Activity, part-time, per hour

Barrow, Nathan	Gen Ed/English	01-11-21	\$24.00
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Other Help, part-time, per hour

Coston, Regina	Food Service	01-11-21	\$12.50
Dent, Julie	Food Service	03-01-21	12.00
Friessen, Rebecca	Food Service	02-22-21	12.00
Gach, Nyabuoy	Food Service	02-22-21	12.00
Horlyk, Courtney	Bookstore	02-17-21	12.50
Leeper, Nathan	Food Service	02-01-21	12.50
Rich, Sarah	Bookstore	02-17-21	12.50
Zephier, Amber	Food Service	02-23-21	12.00

Student Help, part-time, per hour

Peck, Brilee	Tutor/Health Pgms	01-25-21	\$11.00
Richard, Micah	Tutor/CIS	03-01-21	11.00
Tran, Kristine	Bookstore	02-11-21	12.50

Action ST00532

VP of Enrollment Management Megan Fischer and Marketing and Communications Coordinator Jen Lambley provided the Marketing and Admissions Report. (see MRF #ST398). The Marketing and Admissions report shared strategies used during the COVID-19 pandemic. Southeast Tech has adapted many of its marketing and admissions strategies to online and virtual platforms. Southeast Tech has invested in nearly 40 new videos to showcase the campus, highlight

academic programs and provide instructional information to students wishing to enroll at Southeast Tech. The marketing and admissions efforts and tactics are calculated, targeted, flexible, and measurable.

Following general discussion, a motion was made by Kate Parker and seconded by Carly Reiter, five (5) votes “yes” on roll call **acknowledging the Marketing and Admissions Report.**

Action ST00533

A motion was made by Nan Baker and seconded by Kate Parker, five (5) votes, “yes” on roll call, authorizing an executive session of the School Board to consult with legal counsel all in accordance with SDCL §1-25-2 (3). The School Board, thereupon, went into executive session at 4:30 p.m. The School Board resumed in regular session at 5:01 p.m.

Action ST00534

On motion by Kate Parker and seconded by Nan Baker, five (5) votes “yes” on roll call, the School board **adjourned** at 5:02 p.m.

CYNTHIA MICKELSON

Presiding Officer

TODD VIK

Business Manager