



NEPN Code: DKC/STI

Policies and Regulations

Fiscal Management

Expense Authorization/Reimbursement

Southeast Technical Institute provides opportunities for travel for professional staff members with provisions spelled out in the working agreements. During studies and special projects, staff members may be requested to attend conferences or visit demonstration sites. Professional and classified staff members may be required to travel outside the city limits of Sioux Falls for training, to represent STI at a specialized conference, or for work related purposes.

Compensation is governed by working agreement language or federal wage and labor laws. Specific guidelines and rates for expenses will be maintained by the STI Finance Office.

- Legal Reference: SDCL
- 3-9-1 Mileage rate for automobile allowances
 - 3-9-2 Meals and lodging expense reimbursable-Per diem allowance
 - 13-8-38 Travel allowance of school board members

Policy		Board Action	(formerly 4158 and 3329)
adopted:	05-28-68		
amended:	01-13-69		
amended:	09-27-93	27432.3f	
reviewed:	07-24-95	28211	
reviewed:	11-08-04	33959	
amended:	01-09-06	34304	
amended:	07-15-11	36117	
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