



NEPN Code: GBM/STI

Policies and Regulations

Personnel

Permanent Employees

Definitions

Permanent Full-Time Employee. “Permanent Full-Time Employee” for the purpose of the South Dakota Retirement System shall mean any person who is employed by Southeast Technical Institute and:

1. Is customarily employed at least twenty (20) hours per week;
2. Is customarily employed to work at least six (6) months a year; and
3. Is customarily employed in one of the following job classifications: Administrator, Clerical, Custodial Manager, Custodian, Executive Administrator, Executive Assistant, Specialist, Instructor, or is employed pursuant to an Employment Contract.

Non-Permanent Employee. “Non-Permanent Employee” for the purpose of the South Dakota Retirement System shall mean any person who is employed by STI who is not a “Permanent Full-Time Employee” and any employee hired/appointed to fill an interim position who was not under contract with STI at the time the interim position begins.

Legal Reference: SDCL 3-12-47 (54) – Permanent full-time employee
3-12-62 – Employees included as members of system

| Policy | | Board Action |
|-----------|----------|--------------|
| adopted: | 06-26-06 | 34458 |
| reviewed: | 11-08-10 | 35880 |
| amended: | 03-26-12 | 36325 |