

SCHOOL BOARD MEETING

Wednesday, January 7, 2015

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into special session, pursuant to due notice, on Wednesday, January 7, 2015 at 3:00 p.m. in the Instructional Planning Center, 201 East 38<sup>th</sup> Street, Sioux Falls, South Dakota, with the following members present: Douglas C. Morrison, Kate Parker, Carly Reiter, Vice President Todd Thoelke and President Kent Alberty. Absent: None. Jeffrey Holcomb, President of Southeast Tech, and Rich Kluin, Vice President of Finance and Operations, were also present.

Action ST00001

A motion was made by Todd Thoelke and seconded by Doug Morrison, five (5) votes “yes” on roll call, **approving the agenda** as presented.

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Jeffrey Holcomb, Southeast Tech President introduced Anna Fischer, Dual Credit Coordinator/Career Education Coordinator. Ms. Fischer stated dual credit is a great opportunity for High School students to get a jumpstart and college level experience at a great price. It is a perfect transition to help better understand college (buying books, reading a syllabus and working with instructors). Dual credit classes have been very successful at Southeast Tech so far. This fall we had 93 students taking 106 courses for 454 credits. This spring we are up to 136 students in 258 courses and 724 credits. Many students are taking generals, but many have applied for programs and are taking generals to get them done before starting their program. As the dual credit coordinator, she works closely with schools and the students to be sure they are taking necessary courses and reporting grades/attendance, trying to make it a positive experience.

Action ST00002

A motion was made by Todd Thoelke and seconded by Doug Morrison, five (5) votes “yes” on roll call, **approving Items A through B of the consent agenda**, as follows:

A. Approving **the Authorizations and Ratifications**, as follows

A1. **Authorizing Purchase Orders**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board in accordance with Action 36957.B17, adopted 7/14/2014, as follows:

<u>P O No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Total Cost</u>
a. S086519	Earthbend, LLC	VMWare Support	\$34,589.72

B. Accepting the **Southeast Tech Personnel Report**, as follows:

B1. **CHANGE IN EMPLOYMENT STATUS.** Accepting the change in employment status, as of the effective date indicated, of the personnel identified below who were previously employed by Board Action:

<u>Name</u>	<u>Effective Date</u>
<b>Employment Contract, 261 Day</b>	
Cornell, Rebecca	01/09/15
<b>Instructor, part-time</b>	
Braucht, Jason	12/12/14
Gacke, John	12/30/14
Hagen, Ryan	12/12/14
Hughes, Tamara	12/30/14
<b>Lab Assistant, part-time</b>	
Hagen, Ryan	08/29/14

B2. **EMPLOYMENT RECOMMENDATIONS**

<u>Name</u>	<u>Effective Date</u>	<u>Actual Pay</u>
<b>Employment Contract, 261 Day</b>		
Lunde, Lloyd	01/05/15	\$21,234.45
<b>Student Government, activities stipend, lump sum</b>		
Dryfhout, Kendra	12/17/14	\$50.00
Hofer, Jacob	12/17/14	\$50.00
Smithhart, Makayla	12/17/14	\$50.00
Wiese, Tim	12/16/14	\$50.00

Action ST00003

Jeffrey Holcomb, President of Southeast Tech, presented a report on the Higher Learning Commission of the North Central Association of College and Schools accreditation, as follows:

Southeast Tech uses the Academic Quality Improvement Program (AQIP) process to assure that the institute meets the accreditation requirements of the Higher Learning Commission. The eight-year AQIP cycle requires the institute to meet specific criteria in order to maintain its accreditation. A review of the AQIP process including action projects, strategy forums, systems portfolios, key strategic areas and the comprehensive quality review was presented. The AQIP process for accreditation is a very dynamic and collaborative process with the Higher Learning Commission. It has helped Southeast Tech to develop significant improvements in how the institute operates.

Following general discussion, a motion was made Kate Parker and seconded by Carly Reiter, five (5) votes “yes” on roll call, **acknowledging the Higher Learning Commission Accreditation** report.

Action ST00004

Jim Jacobsen, Vice President of Academics, presented an overview report of the Registered Nurse Program and a progress report on Registered Nurse Program Accreditation.

Healthcare continues to be a leading economic driver in Sioux Falls and the Southeast area of South Dakota. Southeast has offered a Licensed Practical Nurse (LPN) Program since 2001. In response to a strong demand for Registered Nurses, Southeast Tech started the Registered Nurse program as a career advancement for LPN’s in January, 2012 after approval by the South Dakota Board of Education and the South Dakota Board of Nursing. Southeast Tech is in the process of pursuing ACEN (Accreditation Commission for Education in Nursing) Accreditation for the Registered Nurse Program.

Southeast Tech’s Registered Nurse Program provides a pathway for LPN’s to advance their education and careers while working to become RN’s. Curriculum is delivered in a hybrid format which includes traditional and on-line instruction and provides students with flexibility in meeting their educational goals while balancing work and family commitments.

Following general discussion, a motion was made by Todd Thoelke and seconded by Kate Parker, five (5) votes “yes” on roll call, **acknowledging the Registered Nurse program** report.

ST00005

On motion by Kate Parker and seconded by Todd Thoelke, five (5) votes “yes” on roll call, the School Board **adjourned** at 3:40 p.m.

KENT ALBERTY  
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Presiding Officer

TODD VIK  
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Business Manager