

SCHOOL BOARD MEETING

Wednesday, February 1, 2017

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, February 1, 2017 at 4:00 pm in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Kent Alberty, Douglas C. Morrison, Carly R. Reiter and Vice President Kate Parker. Absent: President Todd Thaelke.

Action ST00181

A motion was made by Doug Morrison and seconded by Kent Alberty, four (4) votes “yes” on roll call, **approving the minutes of a meeting** held on January 4, 2017, which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00182

A motion was made by Carly Reiter and seconded by Kent Alberty, four (4) votes “yes” on roll call, **approving the agenda** as presented.

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Vice President Parker asked about any conflicts of interest. None were brought forward.

Action ST00183

A motion was made by Doug Morrison and seconded by Kent Alberty, four (4) votes “yes” on roll call, **approving Item A through C on the consent agenda**, as follows:

- A. Accepting the **Consolidated Report of Trust and Agency Funds** of February 1, 2017 and stating for the record that as of February 1, 2017, receipts total \$21,538,240.82 and disbursements total \$20,644,061.46 (see MRF #ST155).
- B. Approving the **Vice President of Finance and Operation’s Report** of February 1, 2017 in accordance with the SDCL §13-8-35 (see MRF #ST156) and directing that detailed statement of receipts and balances on hand, as of December 31, 2016, be published as part of these minutes, in accordance with SDCL §13-8-3.

C. Accepting the Southeast Tech Personnel Report, as follows:

- C1. **RESIGNATIONS.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Employment Contract, full-time		
Knudsen, Keeley	184 Day, Scarbrough, Program Asst	01-24-17
Munson, Nancy	210 Day, Admissions, Student Recruiter	02-02-17
Federal Work Study, part-time		
Douglas, Ceejay	Bookstore	12-01-16
Kleinlein, Kaia	Student Success	12-21-16
Lopes, Hannah	Admissions	12-29-16
Instructor, full-time		
Klessen, Rosemary *	186 Day, DMP	06-30-17
Other Help, part-time		
Brick, Emily	T3 Grant, Marketing	01-16-17
Fox, Denise	T3 Grant, Degree/Cert	01-11-17
Lewis, Mary	Admissions	09-30-13
Young, Julie	Scarbrough Center	01-05-17
Student Help, part-time		
Lopes, Hannah	Admissions	01-09-17

* Early Retirement with 403(b) and Health Benefit

C2. INVOLUNTARY TERMINATION.

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Other Help, part-time		
Hunt, Linda	Food Service	01-24-17

C3. EMPLOYMENT RECOMMENDATIONS

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Adjunct Instructor, 2017 Spring Session, Lump Sum Budget			
Ahrendt, Sarah Michele	LPN Clinical	01-10-17	\$11,561.60
Bennett, Elizabeth A	CIS	01-03-17	3,284.22

C3. **EMPLOYMENT RECOMMENDATIONS** (continued)**Adjunct Instructor, 2017 Spring Session, Lump Sum Budget (Continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Blok, Kelly Jean	CIS	01-03-17	3,284.22
Brekke, Ryan Jeffrey	Phlebotomy	01-03-17	4,184.22
Carlson, April Elizabeth	LPN Clinical	01-10-17	8,795.52
Cavin, Georgina D	Accounting	01-09-17	4,140.00
Cox, Bryan J	Mechatronics	01-09-17	5,580.00
Cuppy, Tanya Ann	LPN Clinical	01-11-17	6,039.74
Davis, Chris	Accounting	01-09-17	4,140.00
Derry, Elise	LPN	03-13-17	2,160.00
Erickson, Tami Jo	CIS	01-03-17	8,864.22
Forster, Robert Scott	Law Enf	01-03-17	1,844.22
Foster, Fenecia Lynn	Gen Ed, Math	01-09-17	4,050.00
Gillis, Sara Jo	Gen Ed, English	01-09-17	4,680.00
Gregory, Peter	Law Enf	01-09-17	2,700.00
Hagle, Cindy	Med Coding	01-09-17	2,700.00
Hitzemann, Leonard Alan	LPN Clinical	01-17-17	4,257.76
Horan, Steven J	Accounting	01-03-17	4,184.22
Hoyt, Jodi Lynn	Comm & CIS	01-09-17	5,400.00
Jones, Kristoffer	CIS	01-03-17	3,284.22
Kaardal, Ivar M	Bus Admin	01-03-17	8,684.22
Kampmann, David Lee	Marketing	01-09-17	3,240.00
Kappenman, Gerard Lee	CIS	01-03-17	4,084.22
Kavanagh, David F	Gen Ed, Sociology	01-09-17	2,700.00
Kramer, Jaclyn	LPN	01-09-17	1,800.00
Krause, Amanda Olivia	LPN Clinical	01-19-17	1,737.76
Lang, Sarah	LPN Clinical	03-13-17	1,800.00
Larsen, Kristin Jenell	Gen Ed, Math	01-09-17	4,950.00
Lassegard, Darcy Ann	Law Enf	01-03-17	1,844.22
Lease, Sara Jane	LPN Clinical	01-24-17	5,213.28
Lord, John	Law Enf	01-03-17	2,924.22
Lothrop, LeAnn L	CIS	01-03-17	3,284.22
Lual, Melanie Irene	LPN	03-16-17	2,886.64
Lunde, Lloyd W	CAD	01-09-17	14,040.00
Marvel, Rhonda L	LPN Clinical	01-25-17	2,248.32
McCabe, Sarah Lynn	LPN Clinical	01-10-17	6,164.40
McGee, Patricia Ellen	Bus Admin	01-09-17	4,140.00
Michels, John D	Gen Ed, English & Insur	01-03-17	9,584.22
Miller, Breck R	Real Estate	01-09-17	5,400.00
Moore, Sharon Christin	CIS	01-03-17	2,384.22
Mower, Britney	LPN	01-10-17	1,303.32
O'Leary, Katie	Gen Ed, English & Comm	01-03-17	5,084.22
Olson, Curtis Carl	Mechatronics	01-09-17	7,020.00
Pepper, Dustin	LPN	01-09-17	900.00
Pepper, Merrel Lewis	CIS	01-09-17	9,360.00
Peterson, Anne	LPN	02-23-17	2,886.64

C3. **EMPLOYMENT RECOMMENDATIONS** (continued)**Adjunct Instructor, 2017 Spring Session, Lump Sum Budget** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Peterson, Donovan Carl	DMP	01-03-17	\$6,524.22
Pommer, Jacqueline Kay	CIS	03-13-17	3,240.00
Poppenga, Jalanni	LPN	03-16-17	2,606.64
Post, Sherri Lyn	Health Core	01-09-17	4,500.00
Prouty, Jessica Ann	LPN Clinical	01-17-17	2,606.64
Roller, Cynthia Jane	CIS	03-13-17	3,240.00
Rose, Jean M	Bus Admin & Accounting	01-09-17	6,840.00
Saugstad, Jeanette	LPN	03-13-17	1,800.00
Schaffer, Kenneth W	CIS	01-09-17	3,240.00
Schoenfelder, Tonya K	Law Enf	01-09-17	5,760.00
Schwartz, Colette Mary	LPN Clinical	01-10-17	6,208.62
Stahl, Janet	CIS	01-03-17	3,284.22
Stainbrook, Amy JoAnn	LPN Clinical	01-24-17	4,257.76
Stephan, David	Law Enf	01-03-17	2,744.22
Stevens, Cynthia Marie	LPN Clinical	01-13-17	3,400.30
Talcott, Roberta	Marketing	03-13-17	2,700.00
Taylor, Eugene	Law Enf	01-03-17	2,384.22
VanOverbeke, Jeffrey S	Gen Ed, Speech	01-09-17	5,400.00
Ward, Rebecca Lynn	LPN Clinical	01-10-17	4,286.64
Weihe, Kimberly Elnora	Bus Admin & Marketing	01-09-17	6,480.00
Wellnitz, Kristin Kay	Gen Ed, Psychology	01-09-17	5,400.00
Werkmeister, Myra Jean	LPN	03-13-17	2,160.00
Williams, Brian Keith	Marketing	01-09-17	3,240.00
Wohlwend, Bruce T	CIS	01-09-17	4,680.00
Wolff, Dana	Accounting	03-13-17	2,700.00

Employment Contract, 210 Day Month, exempt, per annual

Danielson, Jacque	210 Day, Admissions, Student Recruiter, 105 Days Prorated, Level I, Step 11	01-23-17	\$27,197.14
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Federal Work Study, per hour

Lyon, Jayci	Scarborough Center	01-12-17	\$10.00
McReynolds, Will	IT Helpdesk	01-09-17	\$10.00
Rolf, Kaleen	Scarborough Center	01-17-17	\$10.00
VanderTop, Kathryn	Bookstore	01-24-17	\$10.00

Instructor, part-time, per hour

McKibben, Alisha	Surg Tech Clinical	01-09-17	\$25.00
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Other Help, part-time, per hour

Merkel, Nicolle	Food Service	01-16-17	\$12.00
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C3. **EMPLOYMENT RECOMMENDATIONS** (continued)

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Amount</u>
Student Tutor, part-time, per hour Kerkvliet, Stephanie	Health and Math	01-17-17	\$10.00

C4. **RECLASSIFICATION**

<u>Name</u>	<u>Location/Position</u>	<u>From</u>	<u>To</u>
Employment Contract, non-exempt Reyna, LaTanya	Scarborough Center	Program Asst, Part-time, \$11.00 per hour	Program Asst, 184 Dy, 0.95 FTE Level Y, Step 2, \$12.26 per hour, Effec. 02-05-17

C5. **PAY RATE ADJUSTMENT**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Proposed Date</u>	<u>Current Pay</u>	<u>Pay</u>
Employment Contract, per annual Scofield, Kari	12 Mo, T3 Grant Mgr, From Lvl J, Step 10, To Lvl J, Step 12	09-01-16	\$66,658.39	\$67,983.94
Other Help, per hour				
Boll, Tracey	Food Service	02-01-17	\$12.00	\$12.50
Jungemann, Shaunna	Food Service	02-01-17	\$12.00	\$12.50
Miller, Darwin	Food Service	02-01-17	\$12.00	\$12.50
Stubbs, Carmen	Food Service	02-01-17	\$12.00	\$12.50

Action ST00184

Curt Olson, Electronics Instructor, and Bryan Cox, Mechatronics Instructor, presented the Electronics and Mechatronics Programs Overview Report (see MRF #ST157). There is a common first year curriculum between the Electronics and Mechatronics programs. Both programs start with a year of basic electronics with courses in both analog and digital circuits. The second year is a unique pathway for electronics and mechatronics students. After four semesters, both programs culminate in an AAS degree.

Electronics has a very diverse career path. Career Areas include Bench Tech, Installation, Support, Manufacturing, Research and Design, Technical sales, Technical writing and Project

Management. Mechatronics graduates are ready to enter a wide range of careers including Maintenance Tech, Process Tech, Instrumentation Tech, Machine Installation/setup, Preventive Maintenance and Field Service Tech.

Following general discussion, a motion was made by Carly Reiter and seconded by Doug Morrison, four (4) votes “yes” on roll call, **acknowledging the Academic Program – Electronics and Mechatronics - Overview Report.**

Action ST00185

President Bob Griggs reported on the recent Health Care Sector Breakfast held at Southeast Tech. Southeast Tech and the Sioux Falls School Board in collaboration with Forward Sioux Falls, Sioux Falls Chamber of Commerce and the Sioux Falls Development Foundation hosted on a Health Care Breakfast Panel Discussion on January 27, 2017. The panel was comprised of representatives from Sanford Health, Avera Health, Good Samaritan Society and Sioux Falls Specialty Hospital. Mark Mickelson facilitated the event and the discussion on workforce development and how Southeast Tech can better address the shortage of highly trained healthcare workers in the region.

Following general discussion, a motion was made by Kent Alberty and seconded by Doug Morrison, four (4) votes “yes” on roll call, **acknowledging the Health Care Sector Breakfast Update.**

Action ST00186

Rich Kluin, Vice President of Finance and Operations, presented information regarding the Memorandum of Understanding (MOU) revising the notification deadline for early retirement (see MRF #ST158). Southeast Tech has attempted to schedule South Dakota Retirement System representatives to visit campus for meetings with staff considering early retirement options and benefits available through the South Dakota Retirement System. Each of the previously schedule site visits have been disrupted by weather related events outside the control of Southeast Tech and the South Dakota Retirement System.

Southeast Tech and the Sioux Falls Education Association jointly developed the MOU for the purpose of modifying the language of Article VII, Section C(1)(c). The intent of the modification is to: 1. Move the early notification date for Early Retirement Benefit from February 1 to March 1, 2017; 2. change Assistant Superintendent to President; and 3. move the final notification date for the Early Retirement Benefit from August 1 to June 30, 2017. The 2015-16 contract language is currently in effect, due to impasse at negotiations for the 2016-17 Agreement. The memorandum will only affect Article VII, Section C(1)(c) for academic year 2016-2017.

Following general discussion, a motion was made by Doug Morrison and seconded by Kent Alberty four (4) votes “yes” on roll call, **acknowledging the MOU Retirement Notification Report.**

continued

Wednesday, February 1, 2017

Action ST000187

Rich Kluin, Vice President of Finance and Operations, presented the FY17 Second Quarter Financials.

The FY17 Second Quarter Financials for the Post-Secondary Vocational, Bookstore, Food Service, Child Care and Training Solutions funds were reviewed (see MRF #ST159). A FY17 Second Quarter comparison was also provided.

Following general discussion, a motion was made by Carly Reiter and seconded by Doug Morrison, four (4) votes “yes” on roll call. **acknowledging the FY17 Second Quarter Financial Report.**

Action ST000188

Rich Kluin, Vice President of Finance and Operations, presented the Operating Task Report (see MRF #ST160).

A motion was made by Doug Morrison and seconded by Kent Alberty, four (4) votes “yes” on roll call, **acknowledging the Operating Task Report.**

Action ST00189

On motion by Carly Reiter and seconded by Kate Parker, four (4) votes “yes” on roll call, the School board **adjourned** at 5:06 pm.

KATE PARKER
Presiding Officer

TODD VIK
Business Manager