Southeast Tech
Transfer Equivalency Report
EXECUTIVE SUMMARY

Purpose:
To present the Transfer Equivalency Report.

The student population at Southeast Tech is approximately 40% transfer students. These students “shop” for post-secondary schools to transfer to dependent on what credits will transfer from their previous post-secondary school. Prior to the implementation of the transfer equivalency calculator, these students had to e-mail or call Southeast Tech to find out what will be accepted to transfer.

To better serve the student, a transfer equivalency calculator was created and is located on the public website. The site provides 24/7 access to transfer information for prospective students. It also serves as a recruiting tool for admission counselors who can meet with prospective students and tentatively inform the students what courses will transfer in. If a course or post-secondary school is not listed within the calculator, the prospective student can contact Southeast Tech’s Registrar’s office directly from the site. Additional transfer credit information will continually be added.

Administrative Recommendation to School Board:
Acknowledge the Transfer Equivalency Report.
PURPOSE OF OUR TRANSFER EQUIVALENCE CALCULATOR

To better serve transfer students, high school counselors and Southeast Tech employees, the Registrar’s Office created a transfer equivalency calculator located on the public website. The site provides 24/7 access to transfer information for prospective students.

http://www.southeasttech.edu/admissions/transferstudents/transfercreditcalculatorestimator/
BENEFITS OF OUR TRANSFER EQUIVALENCY CALCULATOR

• It serves as a recruiting tool for admissions counselors who can meet with a prospective student and tentatively inform the student what will transfer in.

• Prospective students can also use this calculator website location to directly contact the Registrar’s Office for information on any courses or post-secondary schools that may not be listed within the calculator.
Admissions

Transfer Equivalency Calculator

If you are transferring from another college and want to know what courses will transfer to Southeast Tech, please use the following transfer course equivalency calculator.

Please keep in mind this is only a guide, and that the results should be considered unofficial. Equivalencies are dependent upon when the course was taken and are date-specific. In some cases departments determine how each course will apply toward your degree.

Equivalencies only exist for previously evaluated transfer course. If you cannot find a post-secondary school or a course listed in this database, we have not received transfer work from that post-secondary school or have never evaluated that specific course.

Southeast Tech will accept credits from any post-secondary institution accredited by one of the major regional accrediting associations, e.g., Higher Learning Commission, North Central Association of Colleges and Schools - Commission on Institutions of Higher Education (NCA-CIHE). Acceptance of transfer credits is contingent upon the student having completed the course or courses with a grade of "C" or better, and that in the judgment of the Registrar, the course credit and content is similar to that contained in the Southeast Tech course. Transferred credits are not used in determining grade point average.

Transfer Equivalency Calculator
This is the transfer equivalency calculator form.
Step 1: Select School

Step 2: Select Course
Once you select the school and course you can then see what Southeast Tech course it’s equivalent to.

If you don’t see your school listed you can add the name of school and course to list and send to Registrar for review.
To keep a transfer credit summary you can add each school and course to the school/course list and print it out.

<table>
<thead>
<tr>
<th>School</th>
<th>Course</th>
<th>Course Equivalent</th>
<th>Equivalent Title</th>
<th>Addition applicable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iowa Lakes Comm College-Emmetsburg IA</td>
<td>BUS 102 - Intro to Business</td>
<td>BUS101</td>
<td>Intro to Business</td>
<td></td>
</tr>
<tr>
<td>Colorado Technical Univ-Sioux - Sioux Falls SD</td>
<td>ENGL 210 - Professional Speaking</td>
<td>SPCM101T</td>
<td>Fundamentals of Speech</td>
<td></td>
</tr>
<tr>
<td>Black Hills State University - Spearfish SD</td>
<td>ENGL 101 - Composition</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
If you don’t see your school/course listed, you can fill out the Add New School/Course to list and send those new courses to the Registrar. You can also send yourself a copy to your email for your records.

<table>
<thead>
<tr>
<th>School</th>
<th>Course</th>
<th>Course Equivalent</th>
<th>Equivalent Title</th>
<th>Additional course required for full credit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

Didn’t find your course and still interested to see if it will transfer? Enter the course details here and we’ll look into it.

* Name of school: Presentation College
* Course: ME143 Pharmacology

[Add New School/Course to List]

| Name of school: | Course: | ME143 Pharmacology
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Presentation College</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

☐ Send a copy to my email

[Send New Courses to Registrar]
To be contacted by our Admissions staff you can simply fill out your contact information and they will respond to you.

<table>
<thead>
<tr>
<th>* Would you like to have our Admissions staff contact you? If so, please select which method(s) work best for you:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Yes, please call me!</td>
</tr>
<tr>
<td>☐ Yes, please email me!</td>
</tr>
<tr>
<td>☐ Yes, please text me!</td>
</tr>
<tr>
<td>☐ No thank you!</td>
</tr>
</tbody>
</table>
SUCCESS OF OUR TRANSFER EQUIVALENCY CALCULATOR

• So far we have found this tool very helpful for not only the students but also for high school counselors and Southeast Tech employees.

• We have submissions come in every week and our Admissions staff continues to use it daily while working with prospective students.

• Since launching the Transfer Equivalency Calculator we have had 610 page views.