

SCHOOL BOARD MEETING

Wednesday, March 7, 2018

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, March 7, 2018 at 4:01 p.m. pm in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Cynthia H. Mickelson, Carly R. Reiter, Todd Thoeke and Vice President Kent Alberty. Absent: President Kate Parker.

Action ST00283

A motion was made by Todd Thoeke and seconded by Cynthia H. Mickelson, four (4) votes “yes” on roll call, **approving the minutes of a meeting** held on February 7, 2018 and February 22, 2018 and which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00284

A motion was made by Carly R. Reiter and seconded by Cynthia H. Mickelson, four (4) votes “yes” on roll call, **approving the agenda** as presented.

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Vice President Alberty asked about any conflicts of interest. None were brought forward.

Action ST00285

A motion was made by Todd Thoeke and seconded by Carly R. Reiter, four (4) votes “yes” on roll call, **approving Item A through D on the consent agenda** as follows:

- A. **Approving the Authorizations and Ratifications, as follows:**
- A1. **Approval of Contracts**

Authorizing the President and Vice President, Finance/Operations to enter into and execute contracts, for and on behalf of the Southeast Tech Institute, as follows:

Item No.	Contract Number	Contractor	Project	Cost
a.	18-012Southeast, TJN	SD Department of Education	Perkins Nontraditional, Equity	\$15,000.00

A2. Disposal of Surplus District Property

Authorizing the disposal of surplus property by distributing to children or giving to a nonprofit benevolent organization for their use and/or disposal, to sell at private sale, public auction, or sealed bids or to dispose of, in accordance with SDCL §6-31-1, as follows:

Item No.	Description	Location	Appraisers	Appraised Value	Property File No.
a.	Dayton Hydraulics Bench (Asset 6360)	Southeast	Lon Hird Lindsey Whalen Shaina Johnson	\$-0-	2018-ST0013
b.	HP Laser Jet 4250n Printer	Southeast	Ethan Friesz Gerard Strouth Amanda Bormann	\$-0-	2018-ST0014

A.3. Southeast Tech Housing Foundation - Board Member

Acknowledging for the record the appointment of Larry Luetke to the Southeast Technical Institute Housing Foundation Board of Directors.

- B. Approving the **Consolidated Report of Trust and Agency Funds** of March 7, 2018 and stating for the record that as of January 31, 2018, receipts total \$33,130,786.80 and disbursements total \$24,382,137.63. (see MRF #ST224)
- C. Approving the **Vice President of Finance and Operation's Report** of March 7, 2018 in accordance with the SDCL §13-8-35 (see MRF #ST225) and directing that detailed statement of receipts and balances on hand, as of January 31, 2018, be published as part of these minutes, in accordance with SDCL §13-8-3.
- D. **Accepting the Southeast Tech Personnel Report**, as follows:
- D1. **RESIGNATIONS.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>
Administrator, 12 Month Jacobsen, James*	Academic Affrs, Vice Pres	06-30-18
Federal Work Study, part-time Andre, Cole	IT, Student Tech	02-22-18
Instructor, 186 Days Parkinson, Kathleen*	Horticulture Tech	06-30-18

D1. **RESIGNATIONS** (continued)

Effective Name	Location/Position	Date
Student Help, part-time		
Andre, Cole	IT, Student Tech	02-22-18
Chinn, Hannah	Academics, Campus Watch	12-09-17
Dreckman, Hannah	Scarborough Center	12-07-17
Oostra, Jason	Academics, Campus Watch	02-08-18
Smith, Kelly	IT, Student Tech	02-23-18

*Early Retirement with 403(b) and Health Benefits

D2. **EMPLOYMENT RECOMMENDATIONS**

Name	Location/Position	Effective Date	Actual Pay	
Federal Work Study, part-time, per hour				
Andersen, Branden	IT, Student Tech	02-26-18	\$10.00	
Lab Assistant, part-time, per hour				
Warnock, Stephan	Law Enf Sciences	04-02-18	\$30.00	
Other Help, part-time, per hour				
Amos, Ashley	Food Service	02-26-18	\$12.00	
Fischer, Joan	Bookstore Assoc	02-26-18	12.50	
Quiver, Kyera	Food Service	02-27-18	12.00	
Brill, Mary	Food Service	02-26-18	12.00	
Westendorf, Robert	Bookstore Assoc	02-26-18	12.50	
Other Help, part-time, stipend				
Bray, Robert	Risk Manager	02-05-18	\$11,504.51	
Student Help, part-time, per hour				
Smith, Dylan	Academics, Campus Watch	02-14-18	\$12.00	
Tebay, Callie	Food Service	02-05-18	11.00	
Tutor, part-time, per hour				
Lunde, Lloyd	CAD	02-13-18	\$12.00	
Adjunct Instructor, 2018 Spring Session, Addendum to Lump Sum Budget				
Name	Location/Position	Effective Date	Current Pay	Proposed Pay
Cobb, Jennifer	LPN Clinical	03-12-18	\$3,755.52	\$9,315.50
Entringer, Stephanie	Health Core	01-08-18	0.00	644.44

D2. EMPLOYMENT RECOMMENDATIONS (continued)**Adjunct Instructor, 2018 Spring Session, Addendum to Lump Sum Budget (continued)**

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Pay</u>
Gill, Estelle	LPN Clinical	03-16-18	\$0.00	\$2,297.76
Hoffman, Brittany	LPN Clinical	03-12-18	0.00	3,588.88
Huntley, Emily	LPN Clinical	01-27-18	0.00	1,428.88
Johnson, Shaina	Welding Tech	01-08-18	0.00	1,204.44
Pepper, Dustin	LPN Clinical	03-17-18	900.00	1,768.88
Vlaminck, Stephanie	LPN Clinical	03-16-18	0.00	2,732.20
Vos, Kristi	LPN Clinical	02-06-18	1,863.32	6,710.51
Webb, Sarah	LPN Clinical	01-24-18	0.00	3,082.20
Werkmeister, Myra	LPN Clinical	02-20-18	23,169.10	24,534.65

D3. 2017-2018 STAFF RECOMMENDATIONS

<u>Name</u>	<u>Salary</u>
Administrator, per annual Griggs, Robert	\$158,650.00

D4. PAY ADJUSTMENT

<u>Name</u>	<u>Location/Position</u>	<u>Effective Date</u>	<u>Current Pay</u>	<u>Proposed Pay</u>
Other Help, part-time, per hour Stephens, Connie	Bookstore Assoc	02-19-18	\$12.50	\$13.00

Action ST00286

Foundation Director Chellee Nemeč presented the Build Dakota Update. (see MRF #ST226). The Southeast Tech Foundation is in its third year of working with the Build Dakota Scholarship to provide highly motivated students that are interested in a skilled technical career with the tools, resources and opportunities necessary to successfully earn their degree and start a thriving career. Sponsor-A-Scholar matches individuals with companies that are willing to invest in their education and career. This support would encompass financial assistance for tuition as well as employment after graduation. Industry partners who sponsor a Build Dakota Scholar with half of the total college expenses can request funds from the Build Dakota Scholarship fund for the remaining expenses. Students that receive a Sponsor would be bound by the Build Dakota Scholarship requirements and any additional requirements arranged between them and their Sponsor. Southeast Tech will use the remaining Build Dakota Scholarship funds to offer additional scholarships. Industry would provide the student with a part-time internship (preferably paid). This year the Foundation is on track to increase the number of industry partnerships by 50% over last year.

Following general discussion, a motion was made by Todd Thaelke and seconded by Cynthia H. Mickelson, four (4) votes “yes” on roll call, **acknowledging the Build Dakota Update Report.**

Action ST00287

Director of Industry Relations Lon Hird presented the Apprenticeship Update Report. (see MRF #ST227) The Dental Assisting Apprenticeship is proposed for start-up in the Fall 2018 semester. This 1-year program will provide dentists in the region with a local source for qualified assistants. In the last six months, dentists have expressed frustration in finding qualified workers to fill assisting positions. This apprenticeship will help fill that void by using a combination of in-class, laboratory and on-the-job training models.

The Carpentry Pre-apprenticeship is being developed in partnership with the Associated General Contractors (AGC) and will help prepare high school students, 16 years of age and up, for entry into the construction industry or for additional construction industry education and training. This program, starting in the summer of 2018, will focus on the basic skills, processes and equipment used in residential and commercial construction. Student will receive classroom, laboratory and on-the-job instruction and training.

Following general discussion, a motion was made by Cynthia H. Mickelson and seconded by Todd Thaelke, four (4) votes “yes” on roll call, **acknowledging the Apprenticeship Update Report.**

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President Bob Griggs shared the South Dakota State Board of Technical Education will hold their March 27, 2018 board meeting at Southeast Tech. Southeast Tech will be hosting a private breakfast from 8:15 – 8:45 am prior to the 9:00 am board meeting.

Action ST00288

On motion by Cynthia H. Mickelson and seconded by Todd Thaelke, four (4) votes “yes” on roll call, the School board **adjourned** at 4:32 p.m.

KENT ALBERTY
Presiding Officer

TODD VIK
Business Manager