

Southeast Tech
Southeast Tech Phased Plan to Reopen Campus
EXECUTIVE SUMMARY

Purpose:

To provide the School Board with an update on the campus reopening plan during the COVID-19 pandemic.

Southeast Tech has formed the COVID-19 Task Force to help lead campus planning related to the reopening of campus to faculty, staff, and students after the recent state-ordered closure. The Task Force has been meeting for several weeks and is comprised of administrators, faculty, staff, and community members. The group includes strong health care representation and has worked to develop plans to reopen campus in a “phased approach” with supervisors and directors returning to campus in June. The timeline for reopening is as follows:

Timeline for Return to Campus

Phase 1 – (June 1 – July 2) Limited staff on campus. Buildings closed to the public. Prepare campus for reopening.

Phase 2 – (July 6 – July 31) Expansion of staff on campus. Begin phased opening of campus (by department area) to the public.

Phase 3 – (Aug 3) All buildings open to the public.

All phases may be adjusted as needed.

As part of Phase 1, all summer classes will continue online, and the campus will remain closed to the public through June. During Phase 1, supervisors and directors will continue preparing campus buildings for reopening through the implementation of various practices recommended by the Center for Disease Control (CDC). Strategies to be implemented include:

- Installation of signage and visual cues such as floor decals to encourage social distancing in campus buildings.
- Installation of plexiglass barriers between employees and students where appropriate to minimize virus transmission.
- Installation of additional hand sanitizers and purchase of sanitizing equipment and cleaning materials.
- Additional cleaning protocols and increased emphasis on cleaning and disinfecting high-touch areas such as counters, table tops, desks, railing, door handles, etc.
- Ordering face masks/coverings for all faculty, staff, and students.
- Implementation of daily health screenings for employees per CDC guidelines.

Phase 2 will include the return of additional staff and faculty to campus as well as the opening of campus buildings by appointment for students and the public. Phase 3 will include opening all buildings for students, faculty, and staff and the delivery of on-campus classes beginning in August.

The Enrollment Management Team and Academic Affairs leadership are working diligently to appropriately prepare for students returning to campus later this summer and for the start of classes on campus in the fall. Vice President of Enrollment Management, Megan Fischer, will provide an overview of planning related to current online recruiting and registration efforts and the latest plans related to opening Admission and Student Success Center campus offices later this summer. Dr. Benjamin Valdez, Vice President of Academic Affairs, will provide an update on what measures the Academic Affairs department is working on to ensure the campus can safely welcome students back and hold face-to-face classes in the fall. Then Ms. Jaclyn Kramer, Associate Dean of Curriculum and Instruction for Nursing, and Ms. Ruby Castardo, Surgical Technology Faculty, will provide the board with an update on how students are being prepared to participate in clinical rotations.

Administrative Recommendation to School Board:

Acknowledge the Southeast Tech Phased Plan to Reopen Campus report.