



TRANSCRIPT RELEASE

High School and/or College Transcript Release Permission

Note to Applicant: Sign and send or give directly to the last high school and/or college attended. Your transcript cannot be sent without signed permission. To find out the cost of an official transcript, you may want to call the Registrar at the institution(s) attended.

I, (Student Name) _____

hereby request _____

Last High School and/or College Attended – Include City and State

to send a high school and/or college transcript to:

SOUTHEAST TECH
ATTN: ADMISSION OFFICE
2320 N CAREER AVE
SIOUX FALLS, SD 57107

Applicant's Signature

Date

TRANSCRIPT INFORMATION

Name Used on High School and/or College Transcript

Year Graduated or Last Attended

Date of Birth

Social Security Number (used only to identify the correct identity of the student)

Parent's Signature (if under 18)

Date

Note to School Personnel: Send all transcripts to Southeast Tech. Please copy this release and return it with the transcript. Keep the original release for your records.