



NEPN Code: JE/STI

Policies and Regulations

Student Fundraising Activities

Southeast Technical Institute recognizes that fundraising may be a necessary part of institute life. Such fundraising programs or activities must have the approval of the President or designee and must serve the educational goals of STI and must be used for the direct benefit of the students or STI programs.

Fundraising activities will be conducted only when there is a defined and specific purpose that will benefit students. The President or designee must be made aware of any fundraising done by the students or staff on behalf of STI. Fundraising may be approved to supplement STI funds where the President or designee feels it is appropriate to meet the educational needs of students. Students may not participate in fundraising for endowments or foundations without permission of the President or designee.

Fundraising activities will have minimal impact on instructional time. Students and staff should feel free to participate or not to participate in these efforts. (For fundraising related to student travel see Policy Regulation JJH/STI/JJH-R/STI.)

STI organizations are encouraged to cooperate with local businesses for fundraising efforts when the product used for fundraising can be obtained locally. STI organizations shall not enter into fundraising agreements with organizations where students may not legally participate or purchase services or products.

The President or designee is directed to establish regulations under which fundraising activities in support of STI projects and programs shall be conducted.

The public may not solicit contributions in money or in kind from STI employees or students unless authorized by the President or designee. Employees and students are also prohibited from soliciting contributions for non-STI organizations from fellow employees or students.

Charitable Organization Fundraising Projects

Charitable organizations often ask for the cooperation of STI in publicizing and promoting their fundraising activities. STI's involvement in these activities must be approved by the President or designee.

Approval will be given only to those charitable organizations that distribute their funds locally. Involvement of STI organizations will be limited to posting an announcement of the event in each building and making distribution materials available.

Anyone wishing to initiate a community service program as part of the instructional program or as part of a student organization must receive prior approval from the President or designee.

RELATED POLICIES

JJH/JJH-R/STI – Student Travel

| STI Policy | | Board Action |
|------------|----------|--------------|
| adopted: | 2/9/04 | 33746 |
| amended: | 3/26/07 | 34684 |
| reviewed: | 2/22/10 | 35625 |
| reviewed: | 05/12/14 | 36909 |