

SCHOOL BOARD MEETING

Monday, July 8, 2019

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Monday, July 8, 2019 at 5:30 p.m. in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Kate Parker, Nan Baker, Vice President Carly R. Reiter, President Cynthia H. Mickelson. Absent: Todd Thaelke

Action ST00395

A motion was made by Kate Parker and seconded by Carly R. Reiter, four (4) votes "yes" on roll call **approving the minutes of a meeting** held on June 5, 2019 and which were furnished to the Sioux Falls Argus leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00396

A motion was made by Carly R. Reiter and seconded by Nan Baker, four (4) votes "yes" on roll call, **approving the agenda** as presented.

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President Mickelson asked about any conflicts of interest. None were brought forward.

Action ST00397

A motion was made by Kate Parker and seconded by Nan Baker, four (4) votes "yes" on roll call, **approving Item A through D on the consent agenda** as follows:

A. **Approving the Authorizations and Ratifications, as follows:**

A1. Approval of Contracts

Authorizing the President and Vice President, Finance/Operations to enter into and execute contracts, for and on behalf of the Southeast Technical Institute, as follows:

| Item No. | Contract Number | Contractor | Project | Cost/Revenue |
|----------|-----------------------|-------------|--------------------|--------------|
| a. | 20-001 Southeast, TJN | N. McMillin | Student Assistance | \$34,474 |

A2. Approval of Scholarship Awards

Authorizing the administration of Southeast Tech to execute any and all documents related to the Build Dakota Scholarship program.

The Build Dakota Scholarship program provides for full ride scholarships to students meeting eligibility requirements entering programs approved by the Build Dakota Scholarship Administration Board. The scholarship funds are distributed through the South Dakota Community Foundation.

A3. Southeast Tech Agreements (annual item)

Authorizing the Vice President of Academics at Southeast Tech to execute agreements, for and on behalf of the District, between medical institutions for clinical sites for health programs, “early out agreements” between Southeast Tech, businesses, and students, and articulation agreements.

A4. Southeast Tech Agreements (annual item)

Authorizing the President of Southeast Tech and/or Vice President of Finance/Operations at Southeast Tech to execute any and all agreements, on behalf of Southeast Tech, for goods and services and further authorizing the Vice President of Finance/Operations to approve the Consolidated Report of Trust and Agency Funds for Southeast Tech and finally authorizing the Vice President of Finance/Operations to prepare and present the Finance Report and Finance Officer’s Monthly Report of Funds to the School Board.

A5. Grant Application Approval Authorization (annual item)

Authorizing staff of Southeast Tech to apply for grants as follows:

A5. Grant Application Approval Authorization (continued)

| | |
|--------------------|--|
| \$1,000 and less | Southeast Tech Administrators may sign and send application (grant funds, if awarded, to be deposited into and expended from trust and agency account) |
| \$1,001 - \$15,000 | Southeast Tech Staff must send to the President of Southeast Tech and/or Southeast Tech Vice President of Finance/Operations for signature and Southeast Tech President for approval and mailing (grant funds, if awarded, to be deposited into the Post-Secondary Vocational Fund and expended by program according to established purchasing procedures; a supplemental budget will be written for these funds). |
| \$15,001 and more | Southeast Tech Staff must send to the Southeast Tech President for signature and School Board approval before mailing application (grant funds, if awarded, to be deposited into the Post-Secondary Vocational Fund and expenses by the program according to established purchasing procedures; a supplemental budget will written for these funds). |

with the understanding that procedures established under Policy/Regulation DIA/STI, DIA-R/STI and Policy/Regulation DJ/STI and DJ-R/STI will be followed.

A6. Regular Payments for Flow-through Funds

a. Authorizing the President of Southeast Tech and the Vice President of Finance/Operations at Southeast Tech, to facilitate payment of fees from the Southeast Tech Trust and Agency Fund for FY20, as follows:

- | | |
|---|-------------------------------------|
| 1. First National Bank in Sioux Falls | Facility Fees |
| 2. South Dakota Department of Education | Maintenance & Repair Fees |
| 3. South Dakota Department of Revenue | Sales Tax |
| 4. Southeast Tech Housing Foundation | Rent Receipts-Security Deposits |
| 5. Electronic Fund Transfers | Tuition |
| 6. Sioux Falls School District | Reimbursements/Transfers |
| 7. Board of Regents | General Education Articulation Fees |

b. Authorizing the Treasurers to issue payments from the building Trust and Agency Accounts to the Sioux Falls School District to reimburse the District.

c. With the understanding that the claims for the payment of fees shall be forwarded to the President of Southeast Tech and/or Vice President of Finance/Operations at Southeast Tech for review and approval.

d. With the understanding that claims for the payment of District invoices shall be forwarded to the President of Southeast Tech and/or Vice President of Finance/Operations at Southeast Tech for review and approval and the payments from Trust and Agency Accounts of District invoices will appear in a subsequent Supplemental Budget.

A7. Authorizing Continuance of Trust & Agency Accounts

Authorizing the continuance of the following Trust & Agency Accounts for the fiscal year beginning July 1, 2019, and ending June 30, 2020, designating personnel as Treasurers for said funds, and authorizing said Treasurers to continue checking accounts in bank depositories, as follows:

| <u>Trust & Agency Account</u> | <u>Treasurer</u> | <u>Bank Depository</u> |
|-----------------------------------|------------------|--------------------------|
| Tuition & Fees | Mike Stephens | U.S. Bank, Great Western |
| EFT Account | Mike Stephens | U.S. Bank, Great Western |
| ACH Account | Mike Stephens | U.S. Bank, Great Western |
| STI Blue Bucks | Mike Stephens | U.S. Bank, Great Western |
| Trust & Agency | Mike Stephens | U.S. Bank, Great Western |
| STI Bookstore T & A | Mike Stephens | Great Western |

A8. Designated Administration – Special Projects

Designating the President of Southeast Tech, and/or the Vice President of Finance/Operations at Southeast Tech as authorized representatives of the Sioux Falls School District 49-5 of Sioux Falls, Minnehaha County, South Dakota for making proper application with agencies of the State of South Dakota and entering into and executing all documents required for federal funds and projects for Southeast Technical Institute for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

A9. Adopting Policies

Adopting the polices as set forth in sections A through K, inclusive of the Policy/Regulation manuals of the District and Southeast Tech, from July 8, 2019, to the next annual meeting to be held on July 13, 2020, it being understood that the “policies are subject to revision at any time”, in accordance with Policy BG; and approving Regulations as set forth in the Policy/Regulation Manual of the District for the same period of time, with the understanding that none of the regulations are contradictor to the specifics or intent of Board Policy.

A10. Tuition and Fees for Southeast Tech

| <u>Fee Type</u> | <u>Amount</u> |
|--|--------------------------|
| Local Fees – Institute Fees, Student Government/Activity, Maintenance/Repair | \$86.00 per credit hour |
| State Fees - Facility | \$35.00 per credit hour |
| State Fees – Maintenance/Repair | \$5.00 per credit hour |
| State Fees – Outreach/Technology | \$1.00 per credit hour |
| Tuition | \$121.00 per credit hour |

A10. Tuition and Fees for Southeast Tech (continued)

| <u>Fee Type</u> | <u>Amount</u> | |
|---|----------------------|-----------------|
| Online Courses | \$50.00 | per credit hour |
| Laptop (Conditional Sales Agreement)-Macintosh | \$2,795.00 | one-time fee |
| Laptop (Conditional Sales Agreement)-PC Advanced | \$1,295.00 | one-time fee |
| Laptop (Conditional Sales Agreement)-PC Base (16 GB) | \$975.00 | one-time fee |
| Laptop (Conditional Sales Agreement)-PC Base (8 GB) | \$875.00 | one-time fee |
| HVAC Course Fees | \$10.00 | per credit hour |
| Law Enforcement Course Fees | \$10.00 | per credit hour |
| LPN/RN Course Fees | \$25.00 | per credit hour |
| Plumbing/Welding Course Fees | \$10.00 | per credit hour |
| Testing Fees | \$8 - \$400 | per test |
| Help Desk Support Fee-Student Provided Laptops | \$50.00 | per hour |
| Application Fees | \$0 - \$35.00 | one-time fee |
| Registration Fees | \$50.00 - \$75.00 | one-time fee |
| Transcript Fee | \$10.00 | each |
| Diploma Fees (Duplicate) | \$15.00 | each |
| Payment Plan Registration | \$25.00 | per plan |
| Late Payment Fees (3 – months maximum) | \$25.00 | per month |
| Printing Charges (B&W, Color) | \$0.15/\$0.25 | per image |

Scarborough (Child Care) Center Fees

| | |
|------------------------------------|--------------------|
| Full Time (0 – 2 years) – Standard | \$185.00 per week |
| Full Time (3+ years) – Standard | \$165.00 per week |
| Part Time (0 – 2 years) – Standard | \$152.00 per week |
| Part Time (3+ years) - Standard | \$135.00 per week |
| Hourly | \$5.45 per hour |
| Registration Fee | \$35.00 per family |

Corporate Education Fees

| | |
|--|--------------------|
| Customized Classes (per course) | \$0 - \$950 |
| Computer (per course) | \$80 - \$400 |
| Computer Certification | \$1,200 - \$11,000 |
| Carpentry Apprenticeship | \$995 - \$5,000 |
| Apprenticeship Courses | \$0 - \$5,000 |
| Truck Driving (per course) | \$995 - \$4,500 |
| Applicant-Based Workshops (per course) | \$50 - \$1,200 |
| Welding (per course) | \$450 - \$7,000 |
| Welding Certification | \$300 - \$2,000 |

A11. Southeast Tech – Building Rental Rates
 Approving Southeast Tech building rental rates as follows:

| Building Rental Rates | | | | | | |
|---|--|---|---|--|--|---|
| Room Type | State of South Dakota (i.e. Political Subdivision) (Non-Profit Events) | State of South Dakota (i.e. Political Subdivision) (For Profit Events) | Non- Profit Community Groups | For Profit Community Groups | After Hours (Non-Profit Groups) | After Hours (For Profit Groups) |
| Classroom (max cap. 30) | No charge | \$50 – ½ Day \$100 – Full Day | \$50 – ½ Day \$100 – Full Day | \$75 – ½ Day \$150 – Full Day | \$75 – ½ Day \$150 – Full Day | \$100 – ½ Day \$200 – Full Day |
| Large Classroom (max cap. 40) | No charge | \$75 – ½ Day \$150 – Full Day | \$75 – ½ Day \$150 – Full Day | \$100 – ½ Day \$200 – Full Day | \$100 – ½ Day \$200 – Full Day | \$200 – ½ Day \$400 – Full Day |
| HC257, MC101, Commons Areas | No charge | \$100 – ½ Day \$200 – Full Day | \$100 – ½ Day \$200 – Full Day | \$300 – ½ Day \$600 – Full Day | \$300 – ½ Day \$600 – Full Day | \$400 – ½ Day \$800 – Full Day |
| Hub Auditorium | No charge | \$300 – ½ Day \$600 – Full Day | \$300 – ½ Day \$600 – Full Day | \$450 – ½ Day \$900 – Full Day | \$450 – ½ Day \$900 – Full Day | \$600 – ½ Day \$1200 – Full Day |
| Instructional Labs (staff presence required for each hour lab in use) | \$50/hour/each staff required | \$450 – ½ Day \$900 – Full Day Plus \$50/hour/each staff required | \$450 – ½ Day \$900 – Full Day Plus \$50/hour/each staff required | \$600 – ½ Day \$1200 – Full Day Plus \$50/hour/each staff required | \$600 – ½ Day \$1200 – Full Day Plus \$75/hour/each staff required | \$750 – ½ Day \$1500 – Full Day Plus \$75/hour/each staff required |
| Technology Fee (Southeast Tech staff assistance with Lessee's technology needs) | No charge | \$50 – ½ Day \$100 – Full Day | \$50 – ½ Day \$100 – Full Day | \$50 – ½ Day \$100 – Full Day | \$50 – ½ Day \$100 – Full Day Plus \$45/hour/each staff required | \$50 – ½ Day \$100 – Full Day Plus \$45/hour/each staff required |
| Facilities Staff Fee | No charge | No charge | No charge | No charge | \$45/hour/each staff required | \$45/hour/each staff required |
| Set Up/Tear Down Fee | \$0 - \$250 per event | | | | | |

Deviations from the Building Rental Rate Schedule may be granted and must be approved by the President or President's designee.

A12. Charges Relating to Open Records Requests

Approving the charges for open records requests as follows:

- a. Photocopying - \$0.25 per page
 - b. Data/Document Retrieval -
 - 1. \$5.00 per 15 minute segment of time after the first 15 minutes for classified staff
 - 2. \$20.00 per 15 minute segment of time after the first 15 minutes for professional staff
- B. Approving the **Consolidated Report of Trust and Agency Funds** of July 8, 2019 and stating for the record that as of May 31, 2019, receipts total \$47,435,830.17 and disbursements total \$47,308,260.19. (see MRF #ST303)
- C. Approving the **Vice President of Finance and Operation’s Report** of July 8, 2019 in accordance with the SDCL §13-8-35 (see MRF #ST304) and directing that detailed statement of receipts and balances on hand, as of May 31, 2019, be published as part of these minutes, in accordance with SDCL §13-8-3.
- D. **Accepting the Southeast Tech Personnel Report**, as follows:
- D1. **Resignations.** Accepting the resignation of School District Personnel as of the effective date indicated, the personnel having been previously employed by Board Action, as follows:

| <u>Name</u> | <u>Location/Position</u> | <u>Effective Date</u> |
|---|--------------------------|-----------------------|
| Instructor, part-time Hodges, Katie | Gen Ed, English | 07-19-19 |
| Program Assistant, 184 Day, full-time Petersen, Christine | Scarborough Center | 06-28-19 |
| Student Help, part-time Perkinson, Emma | Scarborough Center | 06-28-19 |

D2. **Employment Recommendations**

| <u>Name</u> | <u>Location/Position</u> | <u>Effective Date</u> | <u>Amount</u> | |
|---|--------------------------------|-------------------------|---------------|------------|
| Clerical, Class III, stipend, lump sum | | | | |
| Rathsachack, Ashley | Admissions Rep, Temp Duties | 05-12-19 to 06-08-19 | \$1,006.37 | |
| Instructor, Workshop, lump sum | | | | |
| Berry, Vincent | Corporate Ed | 06-01-19 | \$200.00 | |
| Cox, Bryan | Corporate Ed | 06-01-19 | 400.00 | |
| Hunking, Debra | Corporate Ed | 06-01-19 | 1,150.00 | |
| Kolander, John | Corporate Ed | 06-01-19 | 200.00 | |
| Shotkoski, Kevin | Corporate Ed | 06-01-19 | 125.00 | |
| Vos, Daniel | Corporate Ed | 06-01-19 | 200.00 | |
| Adjunct Instructor, 2019 Summer Session, Addendum to Lump Sum Budget | | | | |
| Aamold, Rachel | Nursing Clinical | 05-18-19 | \$2,520.00 | \$3,780.00 |
| Christensen, Nikita | Nursing Clinical | 05-29-19 | 0.00 | 2,940.00 |
| Hoffman, Brittany | Nursing Clinical | 06-19-19 | 0.00 | 840.00 |
| Pepper, Dustin | Nursing Clinical | 07-17-19 | 4,800.00 | 5,500.00 |
| Pottratz, Jennifer | Nursing Clinical | 05-16-19 | 5,160.00 | 2,640.00 |
| Smidt, Marie | Nursing Clinical | 05-22-19 | 2,520.00 | 2,940.00 |
| VanDriel, Marissa | Nursing Clinical | 06-11-19 | 4,200.00 | 3,780.00 |
| Wilkinson, Victor | CIS | 06-03-19 | 0.00 | 2,520.00 |
| Williams, Teryn | Nursing Clinical | 05-28-19 | 0.00 | 1,680.00 |

Action ST00398

Southeast Technical Institute currently offers the Institute's LPN to RN program in Huron, South Dakota. We are now seeking Board approval to expand the offering to include Southeast Tech's LPN program beginning January 2020. (see MRF #ST305)

Southeast Tech has worked with the other three technical institutes, as well as the state's Board of Technical Education (BOTE) Executive Director, in order to receive state approval for this expansion of services in Huron. The BOTE will make a final decision regarding the offering in its July 2019 meeting. President Griggs has worked directly with the other technical institute presidents in order to communicate this request to them. Southeast Tech will then work with our accrediting body, the Higher Learning Commission (HLC) to receive approval for an additional location in Huron. This was not required for the LPN to RN program because the majority of the courses in that program were online with the Huron location used for some lab experiences and for clinical sites. However, the LPN program will require a specific Huron site to hold in-person lecture and lab opportunities; therefore, HLC approval for an additional location is required. Southeast Tech will make this request later this month and expects to receive approval in early Fall.

Following general discussion, a motion was made by Kate Parker and seconded by Nan Baker, four (4) votes "yes" on roll call **approving Southeast Tech's request to add Huron, S.D. as an additional location to offer the LPN program.**

Action ST00399

Rich Kluin, Vice President of Finance and Operations presented the FY20 proposed Budget for adoption, as follows:

The Southeast Tech Council held a public work session on the budget on May 7, 2019 to review the program budgets as presented by the Southeast Tech Administration. On May 13, 2019 a public hearing on the Southeast Tech's FY19 budget was held. No comments were received from the public in attendance at either meeting.

The School Board granted tentative approval of the budget at its meeting held May 13, 2019. There have been changes made to the FY20 Budget Post-Secondary Technical Funds since tentative approval. All revisions to the tentatively adopted budgeted are delineated below.

POST-SECONDARY TECHNICAL FUND (23)**REVENUES:**Donations – Function 1920:

- *Institutional Advancement (322):* **Increased** by \$35,413 to reflect \$150,000 Southeast Tech Foundation support for administrative costs.
- *Community Relations (328):* **Decreased** by \$55,118. Requested Southeast Tech Foundation support was not provided.
- *LPN/RN (348/376):* **Decreased** HRMC Foundation support by \$30,000.
- *Medical Assistant (351):* **Decreased** Southeast Tech Foundation support by \$39,504 for deferred state aid payments.
- *Major Capital Improvements (395):* **Decreased** Foundation support by \$27,000 for building improvements.

Miscellaneous Revenue – Function 1999:

- *Institutional Advancement (322):* **Decreased** by \$43,688 to reflect Southeast Tech Foundation support for administrative costs reflected in Donations revenue category.
- *Housing (341):* **Increased** by \$7,140 to cover projected housing expenditures that are reimbursable by the Southeast Tech Housing Foundation.

Vocational Education (Perkins) – Function 4161:

- *Perkins (382):* **Increased** \$30,678 for additional funding provided by the Carl Perkins grant.

EXPENDITURES:Regular Salaries – Objects 1110/1131/1141/1151/1161/1171/1172/1191:

- *Administrators (1110) – Increased* by \$4,022 to provide for step increases.
- *Clerical (1131) – Increased* by \$2,157 to provide for step increases.
- *Custodial (1141) – Increased* by \$5,333 to provide for step increases.
- *Custodial Manager (1151) – Increased* by \$486 to provide for step increases.
- *Specialists (1161) – Increased* by \$4,759 to provide for step increases.
- *Instructor (1171) – Increased* by \$111,891 for additional positions, lane and step increases.

- Provides for January 2020 hire of Dental Assistant (+\$31,727).
- Provides for January 2020 hire of Vet Tech (+39,779).
- Increases initial salary of Medical Assistant Instructor (+\$4,334).
- Lane/step increases (+\$36,051).
- *Instructor TOSA (1172)* – **Increased** by \$1,911 to provide for lane and step increases.
- *Employment Contract (1191)* – **Decreased** by \$66,041 for position reduction, initial placement, and step increases.
 - Removes Director of Community Relations position (-\$79,297).
 - Initial placement of Foundation Direction (-\$1,860).
 - Step increases (+\$15,116).

Instructor Adjunct – Object 1176:

- *LPN (348)*: **Decreased** by \$30,000 to offset reduction in HRMC Foundation support.

Retirement Benefits – Objects 2110/2130:

- *SDRS Retirement Benefits (2110)* – **Increased** by \$2,069 for associated salary adjustments in various cost centers and objects.
- *Social Security Benefits (2130)* – **Increased** by \$335 for associated salary adjustments in various cost centers and objects.

Insurance Benefits – Objects 2210/2230/2240/2270:

- *Long-term Disability (2210)* – **Decreased** by \$33 for associated salary adjustments in various cost centers.
- *Worker's Compensation (2230)* – **Decreased** by \$2,268 for associated adjustments in various cost centers.
- *Hospital/Medical Insurance (2240)* – **Increased** by \$1 for projected enrollments in various cost centers.
- *Life Insurance (2280)* – **Increased** by \$8 for associated salary adjustments in various cost centers.

Other Professional Services – Object 3190:

- *Community Relations (328)*: **Decreased** by \$12,000 and reallocated to various wage categories to provide for lane change and step increases.
- *Perkins (382)*: **Increased** by \$4,000 to provide for professional development opportunities for instructional staff. Reallocated from Equipment category.
- *Major Capital Improvements (395)*: **Increased** by \$19,598 to provide for A/E services for FY20 projects. Reallocated from Land Improvements category.

Instructor Travel – Object 3342:

- *Perkins (382)*: **Increased** by \$6,000 to provide for travel related to professional development opportunities for instructional staff. Reallocated from Equipment category.

Postage – Object 3420:

- *Community Relations (328)*: **Decreased** by \$3,000 and reallocated to various wage categories to provide for lane change and step increases.

Advertising – Object 3500:

- *Community Relations (328)*: **Decreased** by \$15,000 and reallocated to various wage categories to provide for lane change and step increases.

Printing – Object 3610:

- *Community Relations (328): **Decreased*** by \$3,000 and reallocated to various wage categories to provide for lane change and step increases.

Software – Object 4180:

- *Operational Services (334): **Decreased*** by \$26,458 for building control upgrades. Amount for project was increased and reclassified to Building Improvements in *Major Capital Improvements*.

Other Supplies – Object 4191:

- *Community Relations (328): **Decreased*** by \$12,000 and reallocated to various wage categories to provide for lane change and step increases.

Non-Capitalized Computer Equipment – Object 4710:

- *Perkins (382): **Increased*** by \$84,297 to reflect final funding request for networking equipment. Reallocated from Capitalized Equipment category.

Non-Capitalized Equipment – Object 4790:

- *Community Relations (328): **Decreased*** by \$20,500 and reallocated to various wage categories to provide for lane change and step increases.

Building Improvements – Object 5220:

- *Major Capital Improvements (395): **Increased*** by \$96,324 to provide for building control upgrades. Reallocated from Software and Land Improvements categories.

Land Improvements – Object 5300:

- *Major Capital Improvements (395): **Decreased*** by \$112,050 to reflect bid award amounts for street and parking lot improvement projects. Reallocations to Other Professional Services for A/E expenditures related to the projects and Building Improvements.
 - Terry Avenue Extension project costs were decreased by \$16,315
 - New Tech High/Technology Center Parking Lot project costs were decreased by \$95,735.

Capital Equipment – Object 5410:

- *Perkins (382): **Decreased*** by \$216,279. Reallocated to Wage/Benefit and Non-Capitalized Computer Equipment categories within Perkins cost center.

Capitalized Computer Equipment – Object 5470:

- *Perkins (382): **Decreased*** by \$25,075 and reallocated to Non-Capitalized Computer Equipment category within Perkins cost center.

Dues/Fees – Object 6400:

- *Business Administration (321): **Increased*** by \$4,550 to pursue accreditation through the ACBSP (Accreditation Council for Business Schools and Programs).
- *Community Relations (328): **Decreased*** by \$5,500 and reallocated to various wage categories to provide for lane change and step increases.

Existing Cash:

- **Decreased** use of existing cash by \$79,384.

ENTERPRISE FUNDS

POST-SECONDARY BOOKSTORE FUND (52)

EXPENDITURES:

Regular Salaries – Objects 1131/1191:

- *Clerical (1131)* – **Increased** by \$273 to provide for step increases and salary adjustment.
- *Employment Contract (1191)* – **Increased** by \$429 to provide for step increases and salary adjustment.

Retirement Benefits – Objects 2110/2130:

- *SDRS Retirement Benefits (2110)* – **Increased** by \$42 for associated salary adjustments.
- *Social Security Benefits (2130)* – **Increased** by \$54 for associated salary adjustments.

Insurance Benefits – Objects 2210/2230/2240/2260/2270:

- *Long-term Disability (2210)* – **Increased** by \$1 for associated salary adjustments.
- *Worker's Compensation (2230)* – **Increased** by \$434 for associated salary adjustments and revisions to applied percentage calculation.

Existing Cash:

- **Increased** use of existing cash by \$1,233.

POST-SECONDARY FOOD SERVICE FUND (53)

EXPENDITURES:

Regular Salaries – Object 1191:

- *Employment Contract (1191)* – **Increased** by \$429 to provide for step increases and salary adjustment.

Retirement Benefits – Objects 2110/2130:

- *SDRS Retirement Benefits (2110)* – **Increased** by \$20 for associated salary adjustments.
- *Social Security Benefits (2130)* – **Increased** by \$26 for associated salary adjustments.

POST-SECONDARY CHILDCARE (54)**REVENUES:****Childcare Fees – Function 1981:**

- **Increased** by \$1,604 to cover related expenditure increases.

EXPENDITURES:**Regular Salaries – Object 1191:**

- *Employment Contract (1191)* – **Increased** by \$1,241 to provide for step increases and salary adjustment.

Retirement Benefits – Objects 2110/2130:

- *SDRS Retirement Benefits (2110)* – **Increased** by \$74 for associated salary adjustments.
- *Social Security Benefits (2130)* – **Increased** by \$95 for associated salary adjustments.

Insurance Benefits – Objects 2230/2240/2260/2270:

- *Worker's Compensation (2230)* – **Increased** by \$26 for associated adjustments in various cost centers.
- *Hospital/Medical Insurance (2240)* – **Increased** by \$246 for projected enrollments.
- *Dental Insurance (2260)* – **Decreased** by \$79 for projected enrollments.
- *Life Insurance (2280)* – **Increased** by \$1 for associated salary adjustments.

| Fund | Fund Description | FY20 Revenue Budget | Cash from Fund Balance | Total Funds Available | FY20 Expenditure Budget |
|-------------|-----------------------------|----------------------------|-------------------------------|------------------------------|--------------------------------|
| 23 | Post-Secondary Technical | \$24,621,635 | \$885,633 | \$25,507,268 | \$25,507,268 |
| 52 | Post-Secondary Bookstore | \$2,437,500 | 1,313 | \$2,438,813 | \$2,458,990 |
| 53 | Post-Secondary Food Service | \$411,000 | - | \$411,000 | \$423,686 |
| 54 | Post-Secondary Child Care | \$324,538 | - | \$324,538 | \$324,538 |
| | Totals | \$27,794,673 | \$886,946 | \$28,681,619 | \$28,714,482 |

Following general discussion, a motion was made by Nan Baker and seconded by Kate Parker, four (4) votes "yes" on roll call, **adopting the FY20 Budget of Southeast Technical Institute.** (see MRF #ST306)

continued)

Monday, July 8, 2019

Action ST00400

A motion was made by Kate Parker, and seconded by Carly R. Reiter, four (4) votes “yes” on roll call, **acknowledging the second reading of Policy/Regulation GBEA/STI - Nepotism, KLC/STI KLC-R/STI – Relations with Social Service Agencies/Investigating Child Abuse, and IB/STI IB-R/STI – Academic Freedom** (see MRF #ST307) as presented.

Action ST00401

On motion by Carly R. Reiter and seconded by Kate Parker, four (4) votes “yes” on roll call, the School board **adjourned** at 5:55 p.m.

CYNTHIA H. MICKELSON

Presiding Officer

TODD VIK

Business Manager