

## SCHOOL BOARD MEETING

Wednesday, August 3, 2016

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into regular session, pursuant to due notice, on Wednesday, August 3, 2016 at 4:00 pm in the Instructional Planning Center, 201 East 38<sup>th</sup> Street, Sioux Falls, South Dakota, with the following members present: Kent Alberty, Douglas C. Morrison, Carly Reiter and Vice President Kate Parker. Absent: President Todd Thielke. Rich Kluin, Interim President of Southeast Tech was also present.

### Action ST00136

A motion was made by Doug Morrison and seconded by Carly Reiter, four (4) votes "yes" on roll call, **approving the minutes of a meeting** held on July 13, 2016, which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

### Action ST00137

A motion was made by Kent Alberty and seconded by Carly Reiter, four (4) votes "yes" on roll call, **approving the agenda** as presented.

### Action ST00138

A motion was made by Doug Morrison and seconded by Kent Alberty, four (4) votes "yes" on roll call, **approving Item A through E on the consent agenda**, as follows:

#### **A . Approving the Authorizations and Ratifications, as follows:**

##### **A1. Authorizing Purchase Orders**

Authorizing the Business Manager to issue Purchase Order(s) requiring additional approval of the School Board in accordance with Action 37531.B15, adopted 7/11/2016, as follows:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Total Cost</u>
a. S098197	Orion Food Systems	Signage	\$19,908

**A2. Approval of Contract**

Approval of Robert J. Griggs' contract for the position of President of Southeast Technical Institute.

**A3. New member of Southeast Tech Housing Foundation Board of Directors**

Acknowledging for the record the resignation of Paul Flogstad from the Southeast Technical Institute Housing Foundation Board of Directors and further acknowledging the appointment of Jared Nesje to the Southeast Technical Institute Housing Foundation Board of Directors.

**A4. FY 17 Salary Schedules**

## a. Southeast Tech Employment Contract 2016/2017 – 241 Days

Job Level	1	2	3	4	5	6	7	8
J	85,699.60	86,635.44	87,571.28	88,507.12	89,442.96	90,378.80	91,314.64	92,250.48
I	60,693.44	61,356.21	62,018.98	62,681.76	63,344.53	64,007.30	64,670.07	65,332.85
H	56,278.32	56,892.88	57,507.44	58,122.00	58,736.56	59,351.12	59,965.68	60,580.23
G	50,378.64	50,928.77	51,478.91	52,029.04	52,579.18	53,129.31	53,679.45	54,229.58
F	45,867.12	46,367.99	46,868.86	47,369.73	47,870.60	48,371.46	48,872.33	49,373.20
E	41,664.08	42,119.05	42,574.02	43,029.00	43,483.97	43,938.94	44,393.91	44,848.88
D	37,422.48	37,831.13	38,239.79	38,648.44	39,057.09	39,465.75	39,874.40	40,283.05
C	33,335.12	33,699.14	34,063.16	34,427.18	34,791.20	35,155.22	35,519.24	35,883.26
B	29,479.12	29,801.03	30,122.94	30,444.86	30,766.77	31,088.68	31,410.59	31,732.50
A	26,220.80	26,507.13	26,793.46	27,079.79	27,366.12	27,652.46	27,938.79	28,225.12

Job Level	9	10	11	12	13	14	15	16
J	93,186.32	94,122.16	95,058.00	95,993.84	96,929.68	97,865.52	98,801.35	99,737.19
I	65,995.62	66,658.39	67,321.16	67,983.94	68,646.71	69,309.48	69,972.25	70,635.03
H	61,194.79	61,809.35	62,423.91	63,038.47	63,653.03	64,267.59	64,882.15	65,496.71
G	54,779.72	55,329.85	55,879.99	56,430.12	56,980.26	57,530.39	58,080.53	58,630.66
F	49,874.07	50,374.94	50,875.81	51,376.68	51,877.55	52,378.42	52,879.29	53,380.15
E	45,303.85	45,758.83	46,213.80	46,668.77	47,123.74	47,578.71	48,033.68	48,488.66
D	40,691.71	41,100.36	41,509.01	41,917.67	42,326.32	42,734.98	43,143.63	43,552.28
C	36,247.28	36,611.30	36,975.32	37,339.33	37,703.35	38,067.37	38,431.39	38,795.41
B	32,054.42	32,376.33	32,698.24	33,020.15	33,342.06	33,663.98	33,985.89	34,307.80
A	28,511.45	28,797.78	29,084.11	29,370.44	29,656.77	29,943.10	30,229.44	30,515.77

**A4. FY 17 Salary Schedules (continued)****b. Southeast Tech Employment Contract 2016/2017 – 220 Days**

Job Level	1	2	3	4	5	6	7	8
J	55,404.80	56,009.82	56,614.84	57,219.86	57,824.88	58,429.90	59,034.92	59,639.94
I	51,374.40	51,935.41	52,496.42	53,057.43	53,618.43	54,179.44	54,740.45	55,301.46
H	45,988.80	46,491.00	46,993.20	47,495.39	47,997.59	48,499.79	49,001.99	49,504.18
G	41,870.40	42,327.62	42,784.85	43,242.07	43,699.30	44,156.52	44,613.75	45,070.97
F	38,033.60	38,448.93	38,864.25	39,279.58	39,694.91	40,110.23	40,525.56	40,940.89
E	34,161.60	34,534.64	34,907.69	35,280.73	35,653.78	36,026.82	36,399.87	36,772.91
D	30,430.40	30,762.70	31,095.00	31,427.30	31,759.60	32,091.90	32,424.20	32,756.50
C	26,910.40	27,204.26	27,498.12	27,791.98	28,085.85	28,379.71	28,673.57	28,967.43
B	23,936.00	24,197.38	24,458.76	24,720.14	24,981.52	25,242.91	25,504.29	25,765.67
A	20,996.80	21,226.09	21,455.37	21,684.66	21,913.94	22,143.23	22,372.51	22,601.80

Job Level	9	10	11	12	13	14	15	16
J	60,244.96	60,849.98	61,455.00	62,060.02	62,665.04	63,270.07	63,875.09	64,480.11
I	55,862.47	56,423.48	56,984.48	57,545.49	58,106.50	58,667.51	59,228.52	59,789.53
H	50,006.38	50,508.58	51,010.78	51,512.97	52,015.17	52,517.37	53,019.57	53,521.77
G	45,528.20	45,985.42	46,442.65	46,899.87	47,357.10	47,814.32	48,271.55	48,728.77
F	41,356.22	41,771.54	42,186.87	42,602.20	43,017.52	43,432.85	43,848.18	44,263.50
E	37,145.96	37,519.00	37,892.05	38,265.09	38,638.14	39,011.18	39,384.23	39,757.27
D	33,088.80	33,421.10	33,753.40	34,085.70	34,418.00	34,750.30	35,082.60	35,414.90
C	29,261.29	29,555.15	29,849.02	30,142.88	30,436.74	30,730.60	31,024.46	31,318.32
B	26,027.05	26,288.43	26,549.81	26,811.19	27,072.57	27,333.95	27,595.34	27,856.72
A	22,831.08	23,060.37	23,289.65	23,518.94	23,748.22	23,977.51	24,206.79	24,436.08

**c. Southeast Tech Employment Contract 2016/2017 – 210 Days**

Job Level	1	2	3	4	5	6	7	8
J	52,886.40	53,463.92	54,041.44	54,618.96	55,196.48	55,774.00	56,351.52	56,929.04
I	49,039.20	49,574.71	50,110.22	50,645.72	51,181.23	51,716.74	52,252.25	52,787.76
H	43,898.40	44,377.77	44,857.14	45,336.51	45,815.88	46,295.25	46,774.62	47,253.99
G	39,967.20	40,403.64	40,840.08	41,276.53	41,712.97	42,149.41	42,585.85	43,022.29
F	36,304.80	36,701.25	37,097.70	37,494.15	37,890.59	38,287.04	38,683.49	39,079.94
E	32,608.80	32,964.89	33,320.98	33,677.06	34,033.15	34,389.24	34,745.33	35,101.42
D	29,047.20	29,364.40	29,681.59	29,998.79	30,315.98	30,633.18	30,950.37	31,267.57
C	25,687.20	25,967.70	26,248.21	26,528.71	26,809.22	27,089.72	27,370.23	27,650.73
B	22,848.00	23,097.50	23,347.00	23,596.50	23,846.00	24,095.50	24,345.00	24,594.50
A	20,042.40	20,261.26	20,480.13	20,698.99	20,917.85	21,136.72	21,355.58	21,574.44

**A4. FY 17 Salary Schedules (continued)****c. Southeast Tech Employment Contract 2016/2017 – 210 Days (continued)**

Job Level	9	10	11	12	13	14	15	16
J	57,506.56	58,084.08	58,661.59	59,239.11	59,816.63	60,394.15	60,971.67	61,549.19
I	53,323.26	53,858.77	54,394.28	54,929.79	55,465.30	56,000.80	56,536.31	57,071.82
H	47,733.36	48,212.73	48,692.11	49,171.48	49,650.85	50,130.22	50,609.59	51,088.96
G	43,458.73	43,895.18	44,331.62	44,768.06	45,204.50	45,640.94	46,077.39	46,513.83
F	39,476.39	39,872.84	40,269.28	40,665.73	41,062.18	41,458.63	41,855.08	42,251.53
E	35,457.50	35,813.59	36,169.68	36,525.77	36,881.86	37,237.95	37,594.03	37,950.12
D	31,584.76	31,901.96	32,219.15	32,536.35	32,853.55	33,170.74	33,487.94	33,805.13
C	27,931.23	28,211.74	28,492.24	28,772.75	29,053.25	29,333.75	29,614.26	29,894.76
B	24,844.00	25,093.50	25,343.00	25,592.50	25,842.00	26,091.50	26,341.00	26,590.50
A	21,793.30	22,012.17	22,231.03	22,449.89	22,668.76	22,887.62	23,106.48	23,325.35

**d. Southeast Tech Employment Contract 2016/2017 – 184 Days**

Job Level	1	2	3	4	5	6	7	8
J	46,338.56	46,844.58	47,350.59	47,856.61	48,362.63	48,868.65	49,374.66	49,880.68
I	42,967.68	43,436.89	43,906.09	44,375.30	44,844.51	45,313.72	45,782.92	46,252.13
H	38,463.36	38,883.38	39,303.40	39,723.42	40,143.44	40,563.46	40,983.48	41,403.50
G	35,018.88	35,401.29	35,783.69	36,166.10	36,548.50	36,930.91	37,313.32	37,695.72
F	31,809.92	32,157.28	32,504.65	32,852.01	33,199.38	33,546.74	33,894.11	34,241.47
E	28,571.52	28,883.52	29,195.52	29,507.52	29,819.52	30,131.52	30,443.53	30,755.53
D	25,450.88	25,728.80	26,006.73	26,284.65	26,562.57	26,840.50	27,118.42	27,396.35
C	22,506.88	22,752.66	22,998.43	23,244.21	23,489.98	23,735.76	23,981.53	24,227.31
B	20,019.20	20,237.81	20,456.42	20,675.03	20,893.64	21,112.25	21,330.86	21,549.47
A	17,560.96	17,752.73	17,944.49	18,136.26	18,328.02	18,519.79	18,711.55	18,903.32

Job Level	9	10	11	12	13	14	15	16
J	50,386.70	50,892.71	51,398.73	51,904.75	52,410.76	52,916.78	53,422.80	53,928.82
I	46,721.34	47,190.54	47,659.75	48,128.96	48,598.16	49,067.37	49,536.58	50,005.79
H	41,823.52	42,243.54	42,663.56	43,083.58	43,503.60	43,923.62	44,343.64	44,763.66
G	38,078.13	38,460.54	38,842.94	39,225.35	39,607.75	39,990.16	40,372.57	40,754.97
F	34,588.83	34,936.20	35,283.56	35,630.93	35,978.29	36,325.66	36,673.02	37,020.38
E	31,067.53	31,379.53	31,691.53	32,003.53	32,315.53	32,627.53	32,939.53	33,251.53
D	27,674.27	27,952.19	28,230.12	28,508.04	28,785.96	29,063.89	29,341.81	29,619.73
C	24,473.08	24,718.86	24,964.63	25,210.41	25,456.18	25,701.96	25,947.73	26,193.51
B	21,768.08	21,986.69	22,205.30	22,423.91	22,642.52	22,861.13	23,079.74	23,298.34
A	19,095.09	19,286.85	19,478.62	19,670.38	19,862.15	20,053.91	20,245.68	20,437.45

**A4. FY 17 Salary Schedules (continued)**

e. Southeast Tech Program Assistant Employment Contract Staff 2016/2017

Job Level	1	2	3	4	5	6	7	8
X	11.33	11.47	11.61	11.75	11.89	12.04	12.19	12.34
Y	12.11	12.26	12.41	12.56	12.71	12.87	13.03	13.19
Z	12.82	12.98	13.14	13.30	13.46	13.63	13.80	13.97

Job Level	9	10	11	12	13	14	15	16
X	12.49	12.64	12.80	12.96	13.12	13.28	13.44	13.61
Y	13.35	13.51	13.68	13.85	14.02	14.19	14.37	14.55
Z	14.14	14.31	14.49	14.67	14.85	15.03	15.22	15.41

B. Accepting the **Consolidated Report of Trust and Agency Funds** of August 3, 2016 and stating for the record that as of August 3, 2016, receipts total \$45,323,728.41 and disbursements total \$44,984,611.23 (see MRF #ST119).

C. Approving the **Vice President of Finance and Operation’s Report** of August 3, 2016 in accordance with the SDCL §13-8-35 (see MRF #ST120) and directing that detailed statement of receipts and balances on hand, as of June 30, 2016, be published as part of these minutes, in accordance with SDCL §13-8-3.

D. **Approving financial transactions** of Southeast Tech (see MRF #ST121).

E. **Accepting the Southeast Tech Personnel Report**, as follows:

**E1. Change in Employment Status.** Accepting the change in employment status, as of the effective date indicated, of the personnel identified below who were previously employed by Board Action:

<u>Name</u>	<u>Effective Date</u>
<b>Instructor, adjunct</b> Suhr, Lori	07/25/16
<b>Instructor, part-time</b> Lewis, Nancy Lyle, Nancy	06/30/16 02/29/16
<b>Instructor, substitute</b> Bleyenburg, Cory Lewis, Nancy	12/30/15 06/30/16

**E2. Salary Adjustment**

<b><u>Name</u></b>	<b><u>Current</u></b>	<b><u>Proposed</u></b>
<b>Employment Contract, full-time, per annual</b>		
Frey, Amanda	Student Success Adv, 220 Day, 1.0 FTE, Level I, Step 1, \$48,822.40, FY15-16	Student Success Adv, 220 Day, 1.0 FTE, Level I, Step 4, \$50,421.82, FY15-16 Eff. 07/01/16
Furth, Shannon	Admissions, Clerical Class III, 261 Day, 1.0 FTE, Level K, Step 7, \$18.26 per hr	Admissions, Student Recr, 12 Month, 1.0 FTE, Level G, Step 1, 250 Days Prorated, \$41,754.87, FY15-16 Eff. 07/18/16

**E3. Employment Recommendations**

**Interim President of Southeast Tech.** Accepting the appointment of Richard L. Kluin, Vice President of Finance and Operations, to Interim President, from July 1, 2016, through August 31, 2016.

<b><u>Name</u></b>	<b><u>Effective Date</u></b>	<b><u>Actual Pay</u></b>
<b>Instructor, additional days, per annual</b>		
Lucas, Judy	07/01/16	\$6,901.94 FY15-16
<b>Instructor, part-time, per hour</b>		
Willuweit, Bernadette	07/01/16	\$35.00
<b>Specialist, full-time, per hour</b>		
Heald, David	07/18/16	\$25.25
<b>Specialist, part-time, per hour</b>		
Winter, Karen	07/01/15 to 06/30/16	\$24.91
<b>Student Help, part-time, per hour</b>		
Currie, Catlin	07-19-16	\$10.00

Action ST00139

Rich Kluin, Interim President, presented the Building Update Report. (see MRF #ST122) Construction on the Southeast Tech new Laboratory Building is nearing completion. The project when completed will provide for expanded Auto, Diesel, and Collision Repair/Refinish programs. The project also provides for improved services offerings including a 500 seat auditorium, consolidated administrative office, and food service space. A visual update of the building construction progress was presented.

Following general discussion, a motion was made by Doug Morrison and seconded by Carly Reiter, four (4) votes “yes” on roll call, **acknowledging the Building Update Report.**

Action ST00140

Jim Rokusek, Director of Students, presented Fall Kick-off Report. (see MRF #123) There are approximately two and a half weeks until the Fall 2016 semester begins. Currently student enrollment and credits are approximately the same as they were at this point in August 2015. Student orientation dates make a large impact on the day-to-day credit count and enrollment will vary greatly through August. A final report will be made in September 2016.

Many Initiatives enhance and support student success. Summer/Fall initiatives that support student success include: JRM Go Live, Wireless Upgrade, Bookstore/Student Financial Aid Balance Automation, Windows 10/Office 2016, Campus Load Balancer Upgrade, Bookstore Credit Card Readers/Tokenization Upgrades, New Building Technology Installation, Tech Insider Postcard, Housing Move-in, Scarbrough Center – Family Registration, Parent/Teacher Visits, SGA Student Appreciation Event, New Building Technology Installation, Campus Portals/ERP Upgrades, Back 2 School Bash, Distracted Driving Simulators, Fall Picnic, Bloodmobile Drive, Attendance Challenge, eRefund, Part Time Job Fair, Campus Scholarship Management Software.

Following general discussion, a motion was made by Kent Alberty and seconded by Doug Morrison, four (4) votes “yes” on roll call, **acknowledging the Fall Kick-off Report.**

Action ST00141

On motion by Carly Reiter and seconded by Kent Alberty, four (4) votes “yes” on roll call, the School board **adjourned** at 4:32 pm.

KATE PARKER  
Presiding Officer

TODD VIK  
Business Manager