

SCHOOL BOARD MEETING

Wednesday, April 1, 2015

The School Board of the Sioux Falls School District 49-5 of Minnehaha County, South Dakota, was called into special session, pursuant to due notice, on Wednesday, April 1, 2015 at 3:00 p.m. in the Instructional Planning Center, 201 East 38th Street, Sioux Falls, South Dakota, with the following members present: Douglas C. Morrison, Kate Parker, Carly Reiter, Vice President Todd Thaelke and President Kent Alberty. Absent: None. Jeffrey Holcomb, President of Southeast Tech, and Rich Kluin, Vice President of Finance and Operations, were also present.

Action ST00023

A motion was made by Todd Thaelke and seconded by Doug Morrison, five (5) votes "yes" on roll call, **approving the minutes of a meeting** held on March 4, 2015, which were furnished to the Sioux Falls Argus Leader for publication, in unapproved form, all in accordance with SDCL §13-8-35.

Action ST00024

A motion was made by Kate Parker and seconded by Carly Reiter, five (5) votes "yes" on roll call, **approving the agenda** as presented.

Action ST00025

A motion was made by Carly Reiter and seconded by Doug Morrison, five (5) votes "yes" on roll call, **approving Items A through D of the consent agenda**, as follows:

- A. Accepting the **Consolidated Report of Trust and Agency Funds** of April 1, 2015, and stating for the record that as of February 28, 2015, receipts total \$36,269,421.15 and disbursements total \$34,107,699.18 (see MRF #ST18).
- B. Accepting the **Vice President of Finance and Operations' Report** of April 1, 2015, in accordance with SDCL §13-8-35 (see MRF #ST19) and directing that detailed statement of receipts and balances on hand, as of February 28, 2015, be published as part of these minutes, in accordance with SDCL §13-8-3.
- C. **Approving financial transactions** of Southeast Tech (see MRF #ST20).
- D. Accepting the **Southeast Tech Personnel Report**, as follows:

- D1. **CHANGE IN EMPLOYMENT STATUS.** Accepting the change in employment status, as of the effective date indicated, of the personnel identified below who were previously employed by Board Action:

<u>Name</u>	<u>Effective Date</u>
Federal Work Study, part-time	
Poberezhnik, Irina	04/17/15
Other Help, part-time	
Sturdevant, Nancee	06/30/14
Thill, Lisa	03/26/15
Student Help, part-time	
Carson, Taylor	03/26/15
Carter, Shae	12/10/14
Poberezhnik, Irina	12/19/14

- D2. **EMPLOYMENT RECOMMENDATIONS**

<u>Name</u>	<u>Effective Date</u>	<u>Actual Pay</u>
Employment Contract, 261 Day, per annual		
Streng, Adam	06/01/15	\$2,969.12
Federal Work Study, part-time, per hour		
Anderson, Elisabeth	03/04/15	\$10.00
Instructor, substitute, part-time, per hour		
Guggisberg-Coners, Heidi	03/02/15	\$35.00
Instructor, curriculum development, part-time, per hour		
Krause, Amanda	03/24/15	\$35.00/\$20.69
Timmerman, Denise	03/23/15	\$35.00/\$20.69
Other Help, stipend, lump sum		
Simons, Melissa	03/12/15	\$750.00
Stiehl, Danica	03/12/15	\$750.00
Wirth, Dawn	03/12/15	\$1,000.00
Student Help, part-time, per hour		
Blair, Ian	04/06/15	\$10.00
Hofer, Jacob	04/06/15	\$10.00
Holm, Tyler	03/24/15	\$10.00
Student Tutor, part-time, per hour		
Ramsbey, Tyler	03/17/15	\$9.00

Student Intern, Office Assistant Program, Job Shadow, unpaid

Abdullahi, Faiza	04/06/15 to 05/07/15
Abdullahi, Naema	04/06/15 to 05/07/15
Person, Stephanie	04/06/15 to 05/07/15
Tella, Mebrit	04/06/15 to 05/07/15

Action ST00026

Tracy Noldner, Vice President of Student Affairs and Institutional Research and Tami Skorczewski, Scarbrough Center Program Supervisor, presented an overview of the Scarbrough Center. (see MRF #ST21) Since 1991, the Scarbrough Child Care Center has been offering child care services to Southeast Tech's students and employees. Named after Alva W. Scarbrough, the Center provides services for up to 50 FTE children from four weeks to eight years old. The Center currently accepts children whose parents are either Southeast Tech students, Southeast Tech employees, or Sioux Falls School District employees (started FY15).

As an institute, Southeast Tech has realized numerous benefits by providing child care services. Student parents who use the Center have a 5% higher retention rate than student parents who do not use the service. For single parents, the retention rate is 6% higher. The Center also provides Southeast Tech with recruitment advantages for new students as well as an incentive when recruiting new employees. The Center has become a hands-on learning opportunity and lab site for the Early Childhood program.

The purpose of the Center is to provide high quality child care services at an affordable cost. Southeast Tech has worked hard to maintain a fee structure that works within the limits of our students' pocket books. The costs for providing child care continue to rise and the Scarbrough Center must balance what we offer with the requirements and hurdles the Center faces. The Center has faced revenue hurdles, including the loss of income from Head Start children, losses due to the reduction from an eighteen week to sixteen week semester and students needing more part time rather than full time child care services.

Following general discussion, a motion was made by Carly Reiter and seconded by Kate Parker, five (5) votes "yes" on roll call, **acknowledging the Scarbrough Center report.**

Action ST00027

Lon Hird, Director of Academic Support and Training Solutions Institute, presented a report on the purpose, operation and financial status of Training Solutions Institute.

Training Solutions Institute exists as a division of Southeast Tech to provide education and training opportunities to companies, organizations and individuals in the Sioux Falls region. Training is provided for the purpose of upskilling incumbent workers, improving employability and self-enrichment. TSI has a wide variety of training options available. On-going programs include: Commercial Driving (Class A & B), Welding (AWS certifications available), Certified Nursing Assistant, Leadership and Supervisory training, Computer applications and Customer

Service training. TSI also works with local and regional companies to tailor courses and programs to fit their specific needs. TSI can offer training on-campus or deliver these services to the client's facility. (see MRF #ST22)

Following general discussion, a motion was made by Carly Reiter and seconded by Doug Morrison five (5) votes "yes" on roll call, **acknowledging the Training Solutions Institute report.**

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Jeff Holcomb, Southeast Tech President, presented an update of the Strategy Forum and the Southeast Tech Council visioning retreat. It was a successful pilot of the Higher Learning Commission Strategy Forum held on campus. Six topics were identified: 1 – Southeast Tech Image, 2 – Entrance Requirements, 3 – Student Recruitment, 4 – Student Experience, 5 – Strategic Planning Process, 6 – Working Relationships. The Strategic Planning Process topic was taken to the Southeast Tech Visioning retreat and received strong support. A recommendation was made from the Council to provide comprehensive inclusive strategic planning process with a significant community involvement.

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Jeff Holcomb, Southeast Tech President, presented the 2015 Legislative Wrap Up report (MRF#ST23) as follows:

The 2015 Legislative session is over. Southeast Tech received a 2% increase to the per student allocation in the distribution formula.

- SB 43: Clarifies the payment formula for the bonding payment. The State appropriation for bonding is 50% of what the student facility fees have paid. Southeast Tech supported the bill and it passed.
- SB106: Southeast Tech was neutral on the bill and it failed.
- HB1066: Clarifies the notice procedure for employees of the postsecondary technical institutes. It does not apply to any employees covered under a bargaining agreement. Southeast Tech supported the bill and it passed.
- HB1072: Allowed the Technical Institutes to receive directory information on all students 7 – 12th grade in South Dakota. The Technical Institutes would provide career information on programs provided in South Dakota for awareness purposes. Southeast Tech supported the bill and it passed.
- HB1118: Allows a local community to determine the development of a separate Local Education agency (LEA) with the single purpose of governance for the technical institute of that community. The LEA will have a nine member board

and the State Board shall continue to have general supervision over the technical institutes. Southeast Tech supported the bill and it passed.

HJR1003: Established the boundaries of the Board of Regents and the Technical Institutes as they exist today. The Technical Institutes will be recognized as separate and distinct from the Board of Regents and governed separately as determined by the Legislature. Southeast Tech was neutral on this bill and it passed and will be on the November 2016 ballot.

SB55: Adjusts the current general appropriation and reallocates funds. The Technical Institutes will retain the appropriation for this year without the reduction for enrollment drop. Southeast Tech did not take action as these amendments occurred on the final day of session. This bill passed.

Action ST00028

On motion by Carly Reiter and seconded by Todd Thoelke, five (5) votes "yes" on roll call, the School board **adjourned** at 4:55 p.m.

KENT ALBERTY

Presiding Officer

TODD VIK

Business Manager