

# ACCEPTED STUDENT CHECKLIST

STAY ON THE FAST TRACK.



## LOG IN TO STInet

- Southeast Tech's intranet, STInet, holds a host of information for students. Access with this format:

**Username:** firstname.lastname

**Password:** (First Initial of Your First Name) + (First Initial of Your Last Name) + (Last Four of Your Social Security number. Ex: ab1234).

If you are having an issue logging in, please contact the Southeast Tech IT Support Center at 605.367.4461.

## PAY \$75 REGISTRATION FEE

- Confirm your enrollment and clear the way for registration by paying your one-time, non-refundable registration fee. Submit your payment via STInet.

## SIGN UP FOR ACADEMIC ADVISING AND REGISTRATION (AAR) DAY

- Register for an AAR Day at [southeasttech.edu/AAR](http://southeasttech.edu/AAR). This is where you will receive academic advising, register for classes, meet classmates, learn about student services and technology requirements and obtain a student ID.

## COMPLETE PROGRAM REQUIREMENTS

- Complete any additional steps that are required for your program. Refer to your program applicant checklist. Examples include: Background checks and drug screens, additional immunization records and safety tests.

## SECURE HOUSING

- Apply for housing at [housing.southeasttech.edu](http://housing.southeasttech.edu) if you wish to live on campus.

## PURCHASE BOOKS, UNIFORMS, TOOLS & SUPPLIES

- After you register, review the textbook requirements for your classes at [bookstore.southeasttech.com](http://bookstore.southeasttech.com).
- Uniforms and tools may be purchased at the bookstore.
- Confirm the technology requirements for your program and plan to purchase a laptop on your own or through the Southeast Tech Support Center.

## SUBMIT REQUIRED PAPERWORK

- High School Transcripts** – An official, final high school transcript showing a graduation date must be sent directly from your high school to the Admissions Office.
- College Transcripts** – If you are a transfer student, have official college transcripts sent directly to Southeast Tech before your AAR Day so courses may be applied to your academic plan.
- Test Scores** – Request ACT and SAT scores be sent to Southeast Tech before your AAR Day. If you didn't complete an ACT or SAT, you may be required to take the Next-Generation ACCUPLACER. Please contact the Admissions Office to discuss.
- Immunization Record** – Submit a copy of your immunizations to provide record of TWO properly administered MMR immunizations or immune titers.

## FINALIZE TUITION AND FINANCIAL AID

- Apply for a FSA ID at [fsaid.ed.gov](http://fsaid.ed.gov).
- Complete a Free Application for Federal Student Aid (FAFSA) at [fafsa.ed.gov](http://fafsa.ed.gov). Southeast Tech's school code is 008285.
- Tuition costs can be viewed on STInet 2-3 weeks before semester start.

## APPLY FOR SCHOLARSHIPS

- Apply for Southeast Tech Foundation Scholarships and Build Dakota Scholarships with one form. Use your STInet login information to apply at <http://southeasttech.fluidreview.com>. Deadline for the Build Dakota Scholarship is March 31 and applications for Foundation Scholarships are due April 15.
- Contact the Southeast Tech Financial Aid Office if you are awarded a South Dakota Opportunity Scholarship or other outside scholarships to assist with payment of your tuition.

For more information, visit [southeasttech.edu/scholarships](http://southeasttech.edu/scholarships).

## SAVE THE DATE FOR JUMPSTART ORIENTATION

- Plan to attend a Jumpstart Day the week before the semester begins. This schedule will be made available at your AAR Day.